

Stafford Township Recreation Department  
**WEDDING/CEREMONY USE PERMIT:**  
**MANAHAWKIN LAKE PARK PAVILION**

Name of Responsible Person/Party: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Event: \_\_\_\_\_ # of Attendees: \_\_\_\_\_

Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ (2 hour maximum)

Fee: **\$50** Resident (one member of wedding couple must be resident of Stafford Township)

**\$100** Non-Resident

Make check payable to **STAFFORD RECREATION**

**CEREMONY POLICIES**

- A **Certificate of Liability Insurance**, in the minimum amount of **\$2,000,000** must accompany your permit application. The certificate should show **Stafford Township, 260 East Bay Avenue, NJ 08050** as **ADDITIONALLY INSURED**
- No changes will be permitted after final approval of wedding date;
- Wedding ceremonies may be scheduled up to one year in advance and more than 21 days prior to your event
- Permits will not be issued when the park is already scheduled for an event.
- Park usage is for ceremony **ONLY**; any reception/party must be held off-site. All clean-up after the ceremony is the responsibility of the applicant.  
No alcoholic beverages, illegal substances or firearms are permitted in our parks and facilities.
- The applicant must obtain permission in advance for the playing of live or recorded music.
- No motor vehicles in Park area, including path systems
- No tents, structures, equipment (i.e. bounce houses) are permitted in the park.
- This approved permit must be in your possession at all time during the ceremony.

I have reviewed the above policies and agree to observe these and other rules governing the use of public properties and I understand that submission of this form does not constitute approval.

Signature of Responsible Person/Party: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ Date: \_\_\_\_\_

**Jason Hazelton, Recreation Director**  
**260 East Bay Avenue, Manahawkin, NJ 08050**  
**609-597-1000 x 8578**