



Township of Stafford

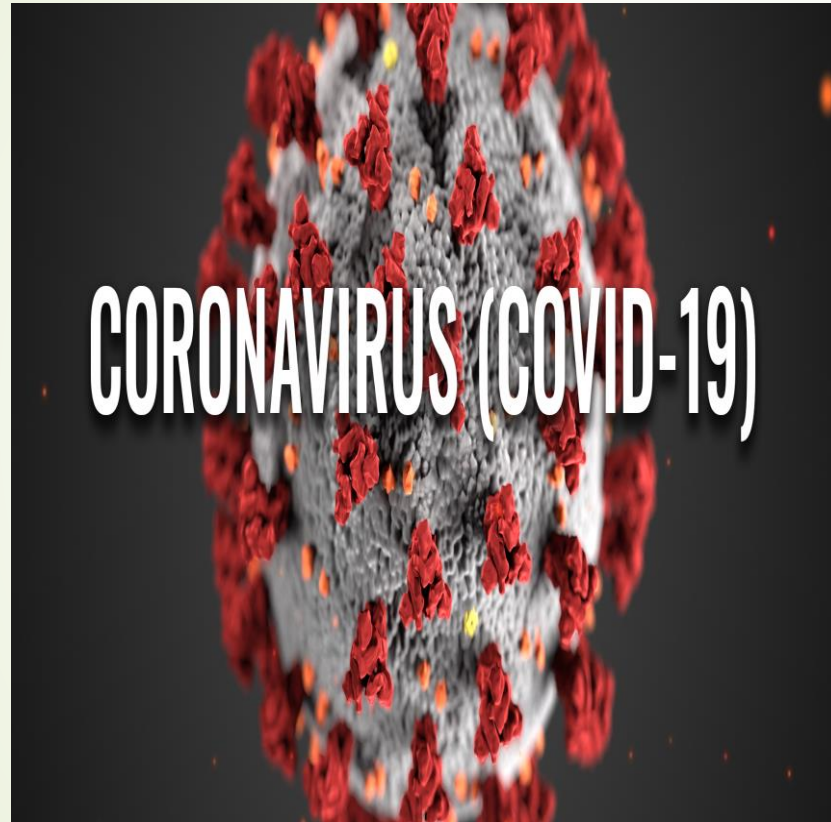
Budget Workshop

2021

Where has the Township been?



COVID-19



- Focus
- Operations
- Actions
- Getting Back to Normal

COVID-19



COVID-19



Stafford Helps Its People



NEED HELP? LET US KNOW

The Stafford Township Recreation Department is coordinating volunteers and organizations for offering services to those who are most vulnerable: the elderly, disabled, immunocompromised, immobile, or in a medical self quarantine.

- ➔ IF YOU ARE UNABLE TO LEAVE YOUR HOME AND ARE IN NEED OF GROCERIES, CHILD AND PET CARE ITEMS, MEDICINE AND OTHER ESSENTIAL SUPPLIES, PLEASE CALL **609-597-1000, EXT. 8583** AND WE WILL ASSIST YOU.
- ➔ IF YOU ARE FEELING LONELY, ANXIOUS, OR ARE IN NEED OF SOCIALIZATION, PLEASE CALL **609-597-1000, EXT. 8583** AND WE WILL MATCH YOU UP WITH ONE OF OUR MANY VOLUNTEERS.
- ➔ IF YOU WOULD LIKE TO MAKE A DONATION OF A GIFT CARD TO A LOCAL RESTAURANT OR BUSINESS, WE WILL DISTRIBUTE THEM TO OUR **FIRST RESPONDERS AND LOCAL HOSPITAL STAFF**. YOU MAY DROP OFF DONATIONS AT THE **TOWNSHIP DROP BOX** LOCATED AT THE **MUNICIPAL BUILDING**, PLEASE LABEL **RECREATION:DONATION**. IF YOU WOULD LIKE TO INCLUDE A PICTURE OR WORDS OF ENCOURAGEMENT, WE WILL MAKE SURE THEY GET DELIVERED!

WE ARE
Stronger
TOGETHER



Schedule C Program - Roads

- Holly Drive
- Cedar Drive



Schedule C Program - Striping

- General Grier Drive
- Captain Randolph Boulevard
- Parker Street



Road Projects – Breakers Drive - Route 72 to Neptune Drive

TOWNSHIP OF STAFFORD OCEAN COUNTY, NEW JERSEY

- CONTRACT DRAWINGS -

BREAKERS DRIVE IMPROVEMENTS

SEPTEMBER 2020
Bid No. 2020-016

UTILITY AND GOVERNING AGENCIES CONTACT LIST

AGENCY	CONTACT NAME	PHONE	ADDRESS
AT&T
...

LOCATION MAP - BASE BID
P. 100

SHEET INDEX

SHEET NO.	DESCRIPTION
1	...
2	...

BID SCHEDULE

ITEM #	DESCRIPTION	QUANTITY	UNIT
1
2

NOTICE TO BIDDERS: THESE CONTRACT DRAWINGS ARE THE PROPERTY OF FRANK J. LITTLE, JR., P.E., P.P. AND SHOULD BE KEPT IN GOOD CARE AND RETURNED TO THE OFFICE OF THE ENGINEER AT THE END OF THE BIDDING PERIOD. ANY REPRODUCTION OR ALTERATION OF THESE DRAWINGS WITHOUT THE WRITTEN CONSENT OF THE ENGINEER IS STRICTLY PROHIBITED.

THE U.S. CUSTOMARY ENGLISH STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION FOR HIGHWAY AND BRIDGE WORK SHALL BE USED UNLESS OTHERWISE SPECIFIED. ALL DIMENSIONS SHALL BE IN FEET AND INCHES UNLESS OTHERWISE SPECIFIED. DIMENSIONS SHALL BE TO THE CENTERLINE OF THE ROADWAY UNLESS OTHERWISE SPECIFIED.

	FRANK J. LITTLE, JR. P.E., P.P.	BREAKERS DRIVE IMPROVEMENTS - PHASE I COVER AND INDEX SHEET
	<i>[Signature]</i>	TOWNSHIP OF STAFFORD NEW JERSEY

Road Projects – Compass Road - Nautilus Drive to Breakers Drive

TOWNSHIP OF STAFFORD OCEAN COUNTY, NEW JERSEY

- CONTRACT DRAWINGS -

COMPASS ROAD IMPROVEMENTS - PHASE I

OCTOBER 2020
Bid No. 2020-114

POLITY AND GOVERNING AGENCIES CONTACT LIST

STAFFORD TOWNSHIP	STAFFORD TOWNSHIP ENGINEER
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP PLANNING
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP PUBLIC WORKS
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP UTILITIES
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP ZONING
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP COMMUNITY DEVELOPMENT
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP HISTORIC COMMISSION
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP LAND USE
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP TRANSPORTATION
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP UTILITIES
STAFFORD TOWNSHIP	STAFFORD TOWNSHIP ZONING

LOCATION MAP - BASE BID

SHEET INDEX

NO.	DESCRIPTION
1	COVER AND INDEX SHEET
2	PROPOSED IMPROVEMENTS
3	PROPOSED IMPROVEMENTS
4	PROPOSED IMPROVEMENTS
5	PROPOSED IMPROVEMENTS
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100	PROPOSED IMPROVEMENTS

BID SCHEDULE

NO.	DESCRIPTION	AMOUNT
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THESE CONTRACT DRAWINGS AND SPECIFICATIONS SHALL BE USED IN CONNECTION WITH THE BIDDING AND CONSTRUCTION OF THE PROJECT DESCRIBED HEREIN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

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COMPASS ROAD IMPROVEMENTS - PHASE I
COVER AND INDEX SHEET

DATE: 10/20/2020
SCALE: AS SHOWN
SHEET NO. 1 OF 100

Water & Sewer Project – Beach Haven West Treatment Plant Media Replacement



- BEACH HAVEN WEST TREATMENT PLANT MEDIA REPLACEMENT -
800 MILL CREEK ROAD, MANAHAWKIN, NJ 08050

PROJECT LOCATION MAP
STAFFORD TOWNSHIP
OCEAN COUNTY, NEW JERSEY



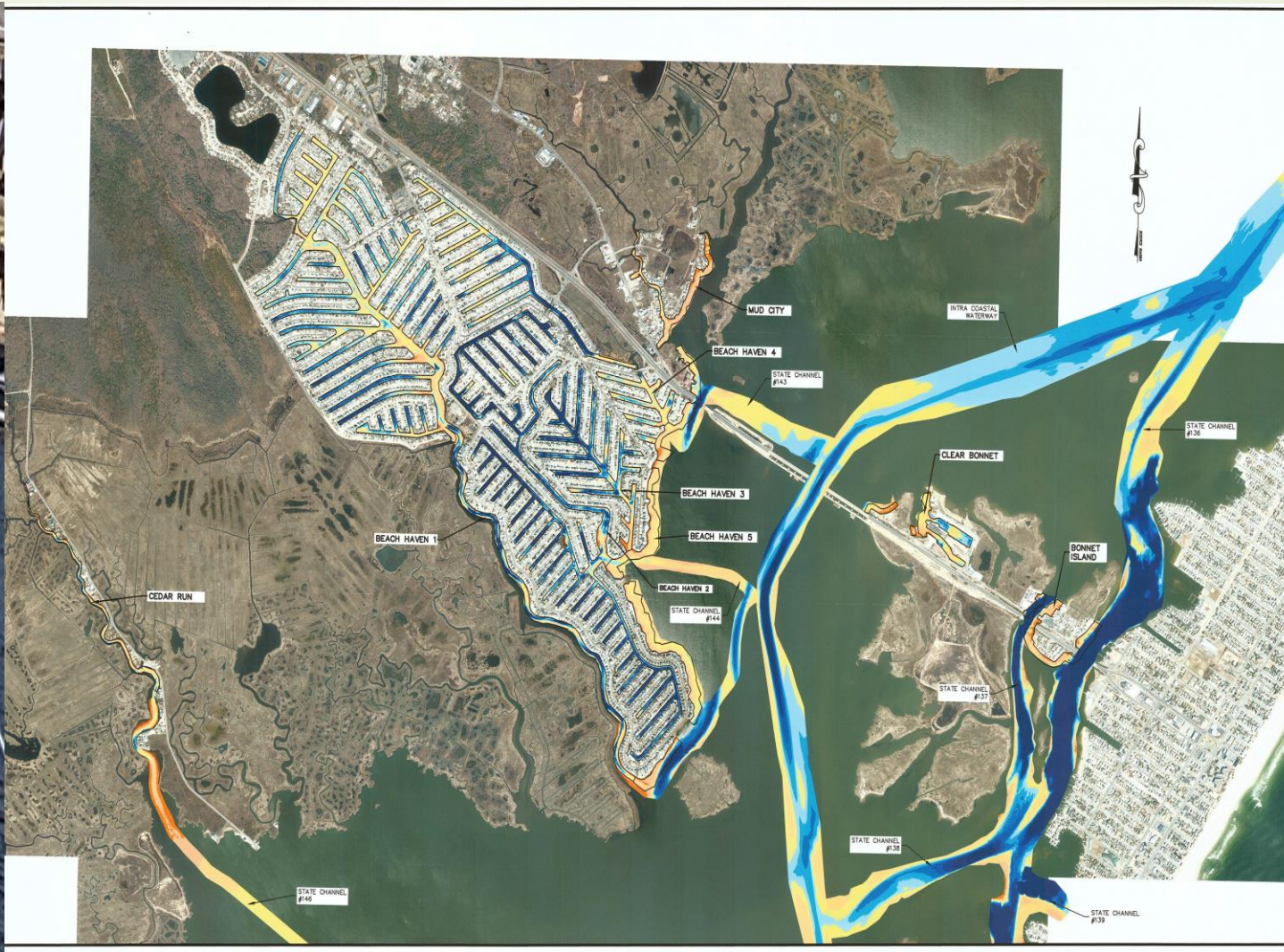
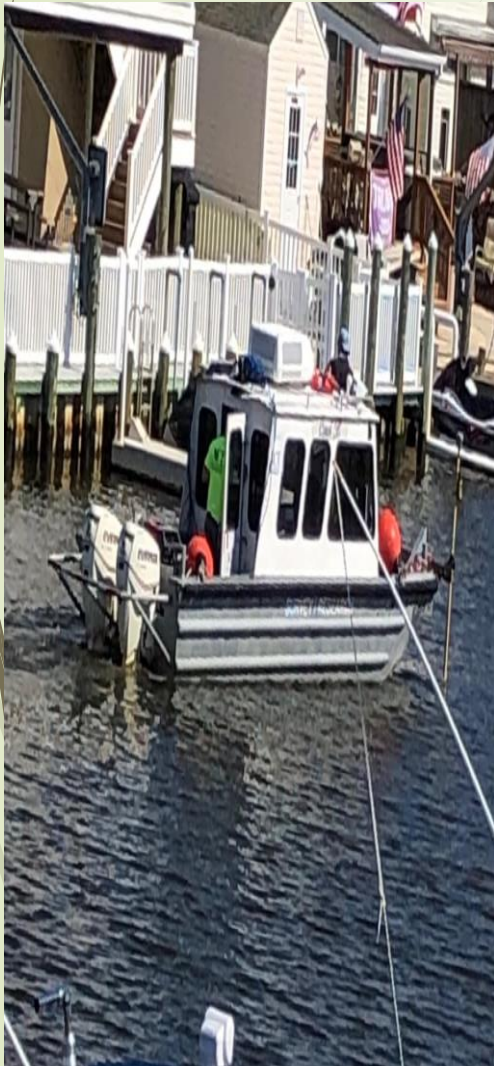
**REMINGTON & VERNICK
ENGINEERS**

4 ALLEN STREET, TOMES BRANCH, NJ 08054, (732) 286-8000
www.remington-vernick.com

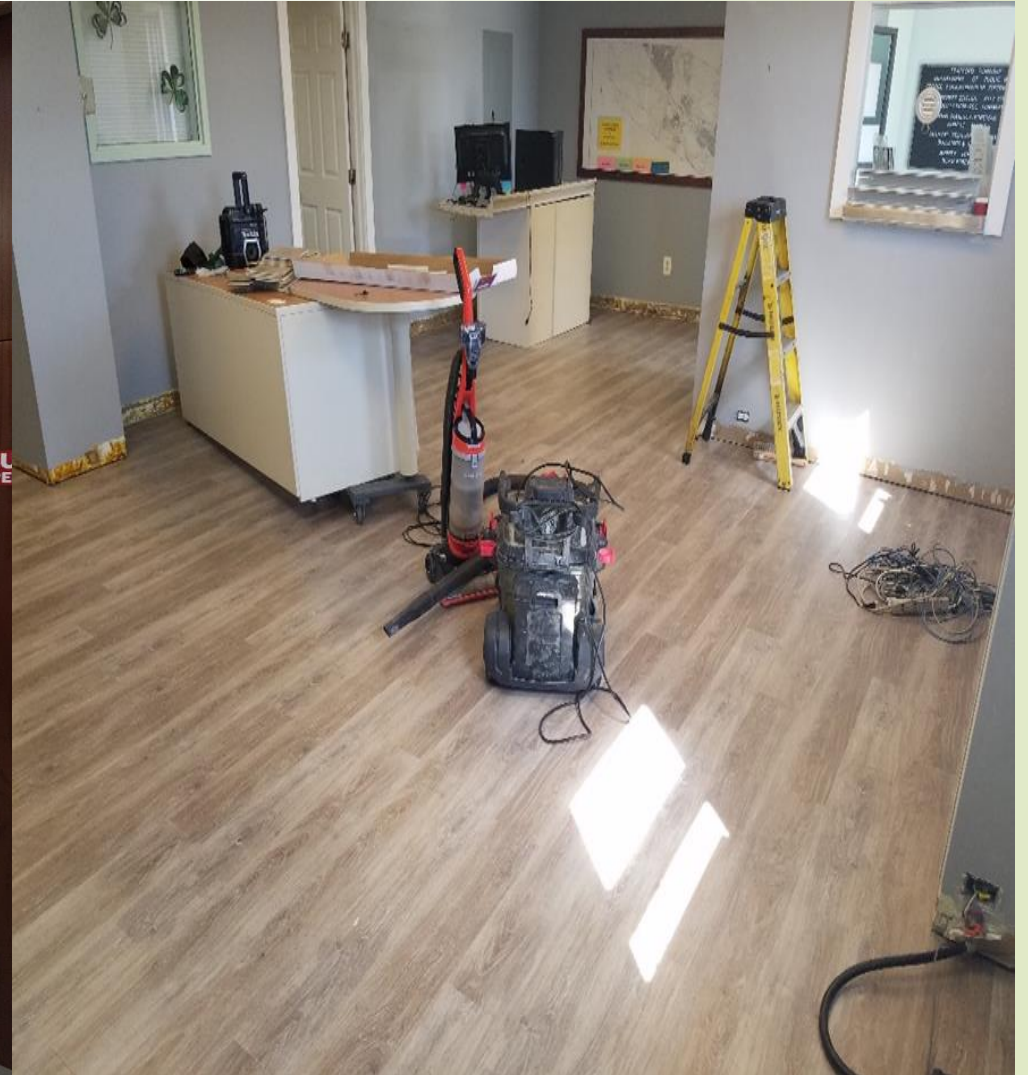
DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
N.T.B.	10/2020	BK	DB	2nd REV 11/21/21 - U - 024	REV. NO. OF		
				PLN Project Site Location/Utility	1	1	



Lagoon Study – ACT Engineers



Building Improvements



Building Improvements



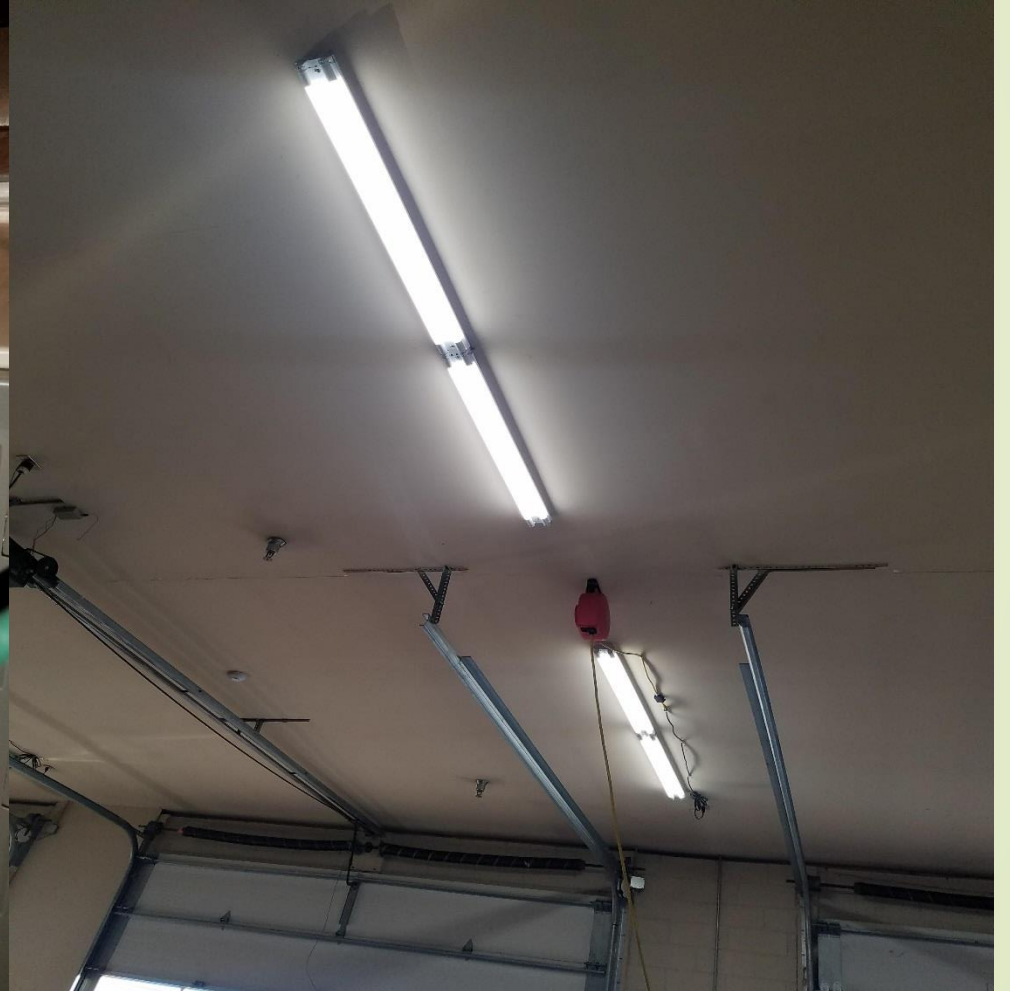
Building Improvements



Building Improvements – Direct Install



Building Improvements – Direct Install



Parks & Recreation (Beach Avenue Park)



Parks & Recreation



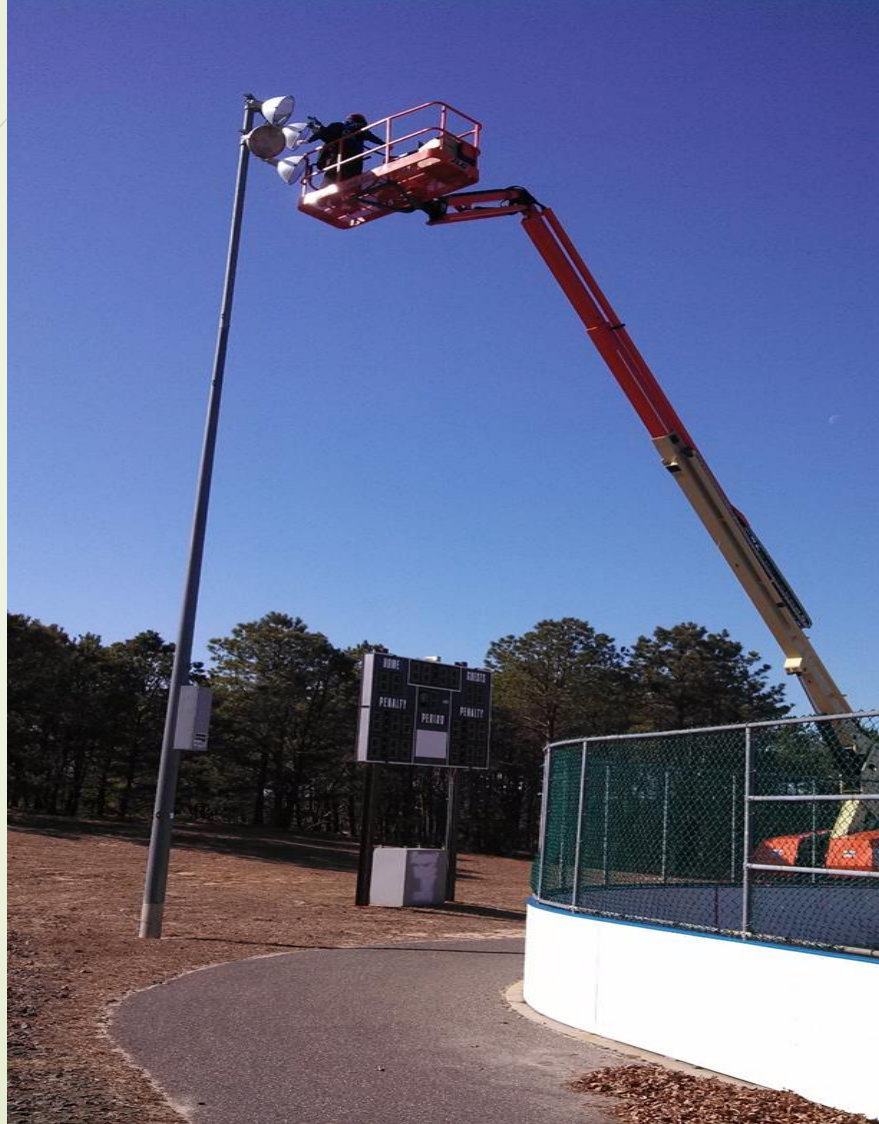
Parks & Recreation



Parks & Recreation



Parks & Recreation



Parks & Recreation (Irrigation)



Parks & Recreation (Nautilus Field)



Parks & Recreation (Manahawkin Lake & Ocean Acres Lake Parks)



Parks & Recreation



Parks & Recreation (Lighthouse Park)



Parks & Recreation (Doc Cramer)



Parks & Recreation (Manahawkin Lake)



Parks & Recreation (Bishop Way - Fencing)



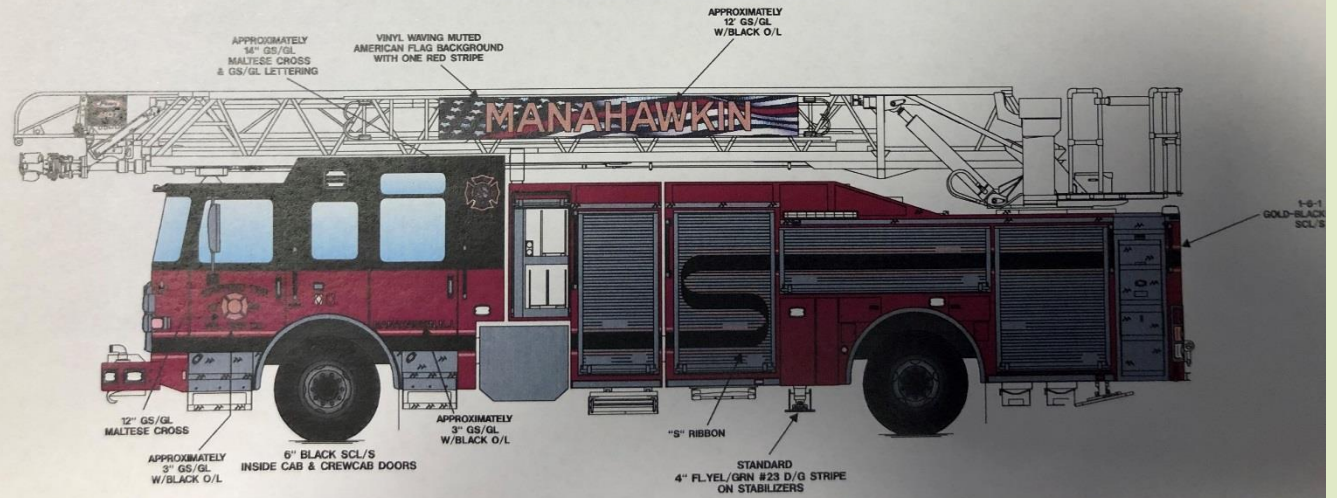
Electric Vehicle – Charging Stations



Vehicles – Fire Truck



REFERENCE PREVIOUS UNIT 28332 FOR WHAT IS APPLICABLE



Vehicles



Equipment



Equipment



What else happened in 2020?

CERTIFICATE OF RECOGNITION

Presented to

Stafford Township

for the attainment of



First Step

First Step Level Recognition for New Jersey Safe Routes to School

Honoring the Commitment and Support of the Program by Encouraging Children to Walk and Bicycle to School

Diane Gutierrez-Scaccetti

Diane Gutierrez-Scaccetti
Commissioner, New Jersey Department of Transportation

2020-2022

Cheryl Kastrenakes

Cheryl Kastrenakes
Executive Director, Greater Mercer TMA



NEW JERSEY
Safe Routes to School



What else happened in 2020?



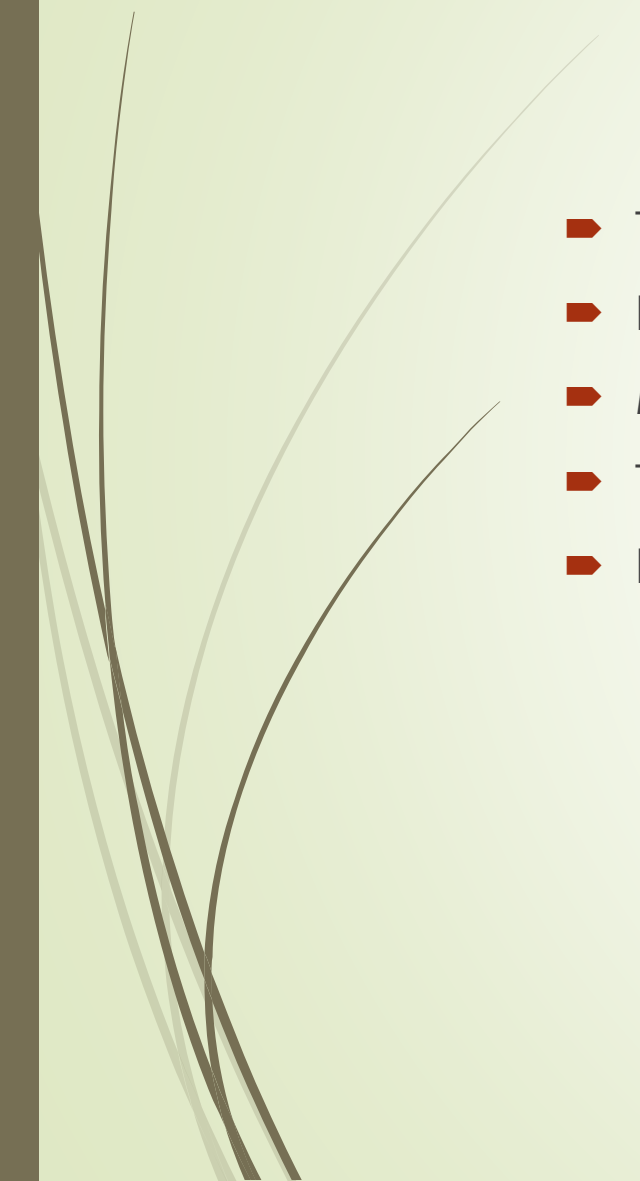
What else happened in 2020?

United States[®]
Census
2020





Administrative

- ▶ Ten (10) Year Capital Plan
 - ▶ Protocols
 - ▶ Mayor's Forums & Briefings
 - ▶ Trainings
 - ▶ Performance Evaluations
- 

Working with NJDOT.....



Working with NJDOT.....



Working with the Garden State Parkway (NJ Turnpike Authority).....



Working with Ocean County Government...

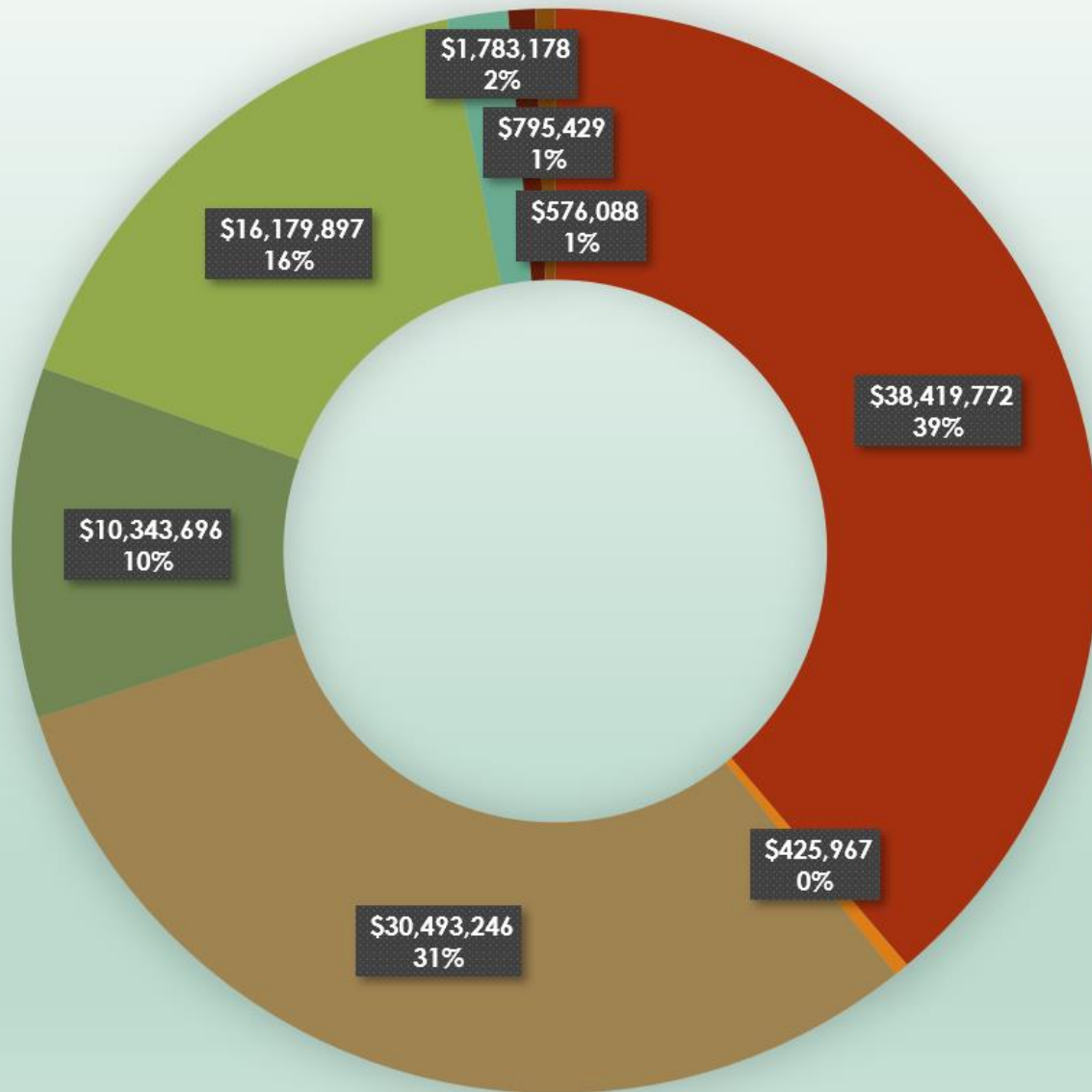


2021





2021 Municipal Budget Review

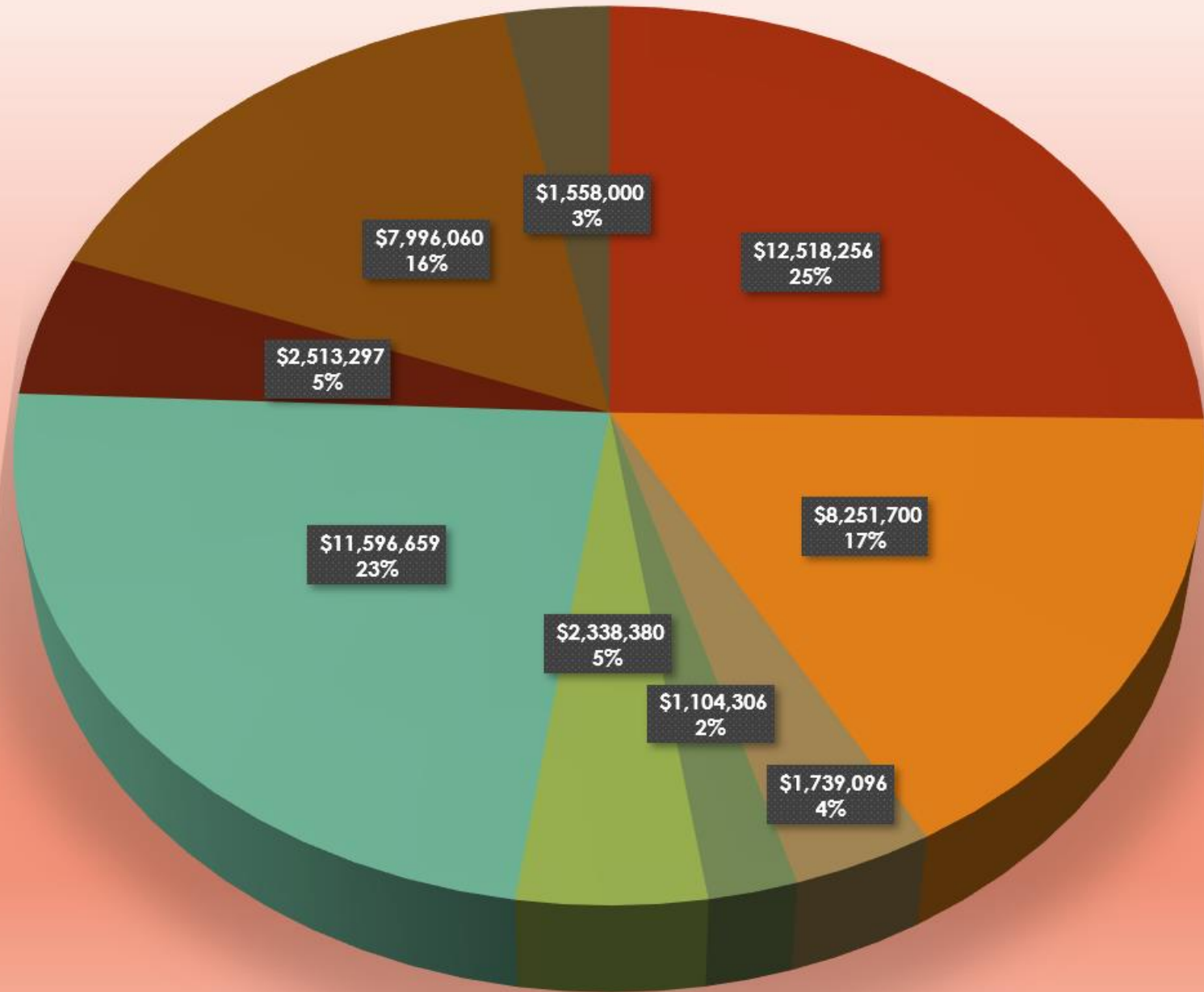


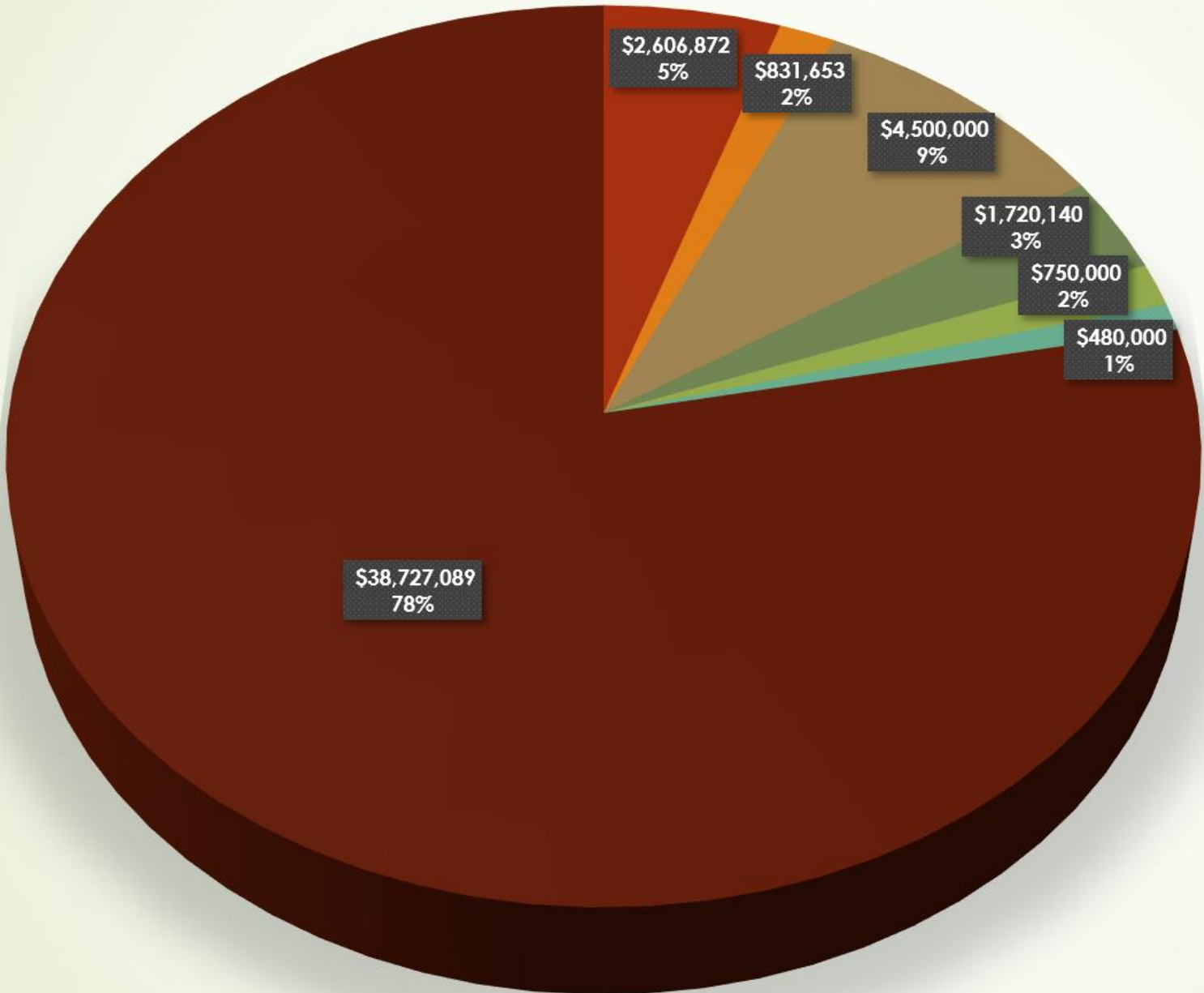
2020 Tax Rate Allocation

- Stafford Township
- Stafford Township Open Space
- Stafford Township School District
- Southern Regional High School District
- Ocean County
- Ocean County Library
- Ocean County Health Department
- Ocean County Open Space

2021 Budget Appropriations

- Public Health & Safety
- Public Works & Landfill
- Building/Zoning/Comm Dev./Recreation
- Tax Assessment & Collection
- Administration & Legal
- Insurance & Employee Benefits
- Reserve for Uncollected Taxes
- Capital and Debt Service
- Utilities & Misc.





2021 Anticipated Revenue

- State Aid
- Local Revenue
- Surplus
- Special Items of Revenue
- Uniform Construction Code Fees
- Receipts from Delinquent Taxes
- Local Tax

Budget Summary Sheet for 2021 Municipal Budget

	2021 Budget	2020 Budget	Difference	% Difference
Overall Budget Size	\$ 49,615,755	\$ 49,172,152	\$ 443,603	0.90%

Revenue:	% of Budget:	2021 Budget	2020 Budget	Difference	% Difference
State Aid	5.25%	\$ 2,606,872	\$ 2,626,766	\$ (19,894)	-0.76%
Local Revenue	1.68%	\$ 831,653	\$ 891,816	\$ (60,163)	-6.75%
Surplus	9.07%	\$ 4,500,000	\$ 4,500,000	\$ -	0.00%
Special Items of Revenue	3.47%	\$ 1,720,140	\$ 1,613,798	\$ 106,342	6.59%
Uniform Construction Code Fees	1.51%	\$ 750,000	\$ 640,000	\$ 110,000	17.19%
Receipts from Delinquent Taxes	0.97%	\$ 480,000	\$ 480,000	\$ -	0.00%
Local Tax	78.05%	\$ 38,727,089	\$ 38,419,772	\$ 307,317	0.80%
Totals:	100%	\$ 49,615,755	\$ 49,172,152	\$ 443,603	0.90%

Expenditures:	% of Budget:	2021 Budget	2020 Budget	Difference	% Difference
Public Health & Safety	25.23%	\$ 12,518,256	\$ 12,001,656	\$ 516,600	4.13%
Public Works & Landfill	16.63%	\$ 8,251,700	\$ 8,157,117	\$ 94,583	1.15%
Building/Zoning/Comm Dev./Recreation	3.51%	\$ 1,739,096	\$ 1,893,132	\$ (154,036)	-8.86%
Tax Assessment & Collection	2.23%	\$ 1,104,306	\$ 1,125,000	\$ (20,694)	-1.87%
Administration & Legal	4.71%	\$ 2,338,380	\$ 2,189,717	\$ 148,664	6.36%
Insurance & Employee Benefits	23.37%	\$ 11,596,659	\$ 10,982,035	\$ 614,625	5.30%
Reserve for Uncollected Taxes	5.07%	\$ 2,513,297	\$ 2,472,636	\$ 40,661	1.62%
Capital and Debt Service	16.12%	\$ 7,996,060	\$ 8,777,610	\$ (781,550)	-9.77%
Utilities & Misc.	3.14%	\$ 1,558,000	\$ 1,573,250	\$ (15,250)	-0.98%
Totals:	100%	\$ 49,615,755	\$ 49,172,152	\$ 443,603	0.90%

Budget Summary Sheet for 2021 Municipal Budget

State Imposed Expenditure CAP:

State Imposed Expenditure CAP Limit:	\$	38,880,056.54
Township Expenditures Inside Expenditure CAP	\$	38,218,080.69
Township is Under CAP by:	\$	(661,975.85)

State Imposed Revenue/Levy CAP:

State Imposed Revenue CAP Limit:	\$	39,968,618.00
Township Tax Levy:	\$	38,727,089.38
Township is Under CAP by:	\$	(1,241,528.62)

Inside Cap V. Outside Cap Expenditures:	2021 Budget	2020 Budget	Difference	% Difference
Expenditures Inside the Cap	\$ 38,218,081	\$ 37,198,051	\$ 1,020,029.34	2.74%
Expenditures Outside the Cap	\$ 8,884,377	\$ 9,501,465	\$ (617,088.11)	-6.49%
Reserve for Uncollected Taxes	\$ 2,513,297	\$ 2,472,636	\$ 40,661.40	1.64%
Totals:	\$ 49,615,755	\$ 49,172,152	\$ 443,603	0.90%

	2021 Budget	2020 Budget	Difference	% Difference	% of 2021 Budget:
Salaries and Wages	\$ 20,171,200	\$ 19,863,200	\$ 308,000.00	1.55%	40.65%
Other Expenses	\$ 18,935,198	\$ 18,058,707	\$ 876,491.23	4.85%	38.16%
Capital and Debt Service	\$ 7,996,060	\$ 8,777,610	\$ (781,549.94)	-8.90%	16.12%
Reserve for Uncollected Taxes	\$ 2,513,297	\$ 2,472,636	\$ 40,661.40	1.64%	5.07%
Totals:	\$ 49,615,755	\$ 49,172,152	\$ 443,603	0.90%	100.00%

Assessed Valuation Comparison:	2021 Budget	2020 Budget	Change:	% of Change:
One "Cent" on the Tax Rate equals:	\$ 429,801.02	425,966.80	\$ 3,834.22	0.90%
Change in Total ratables	\$ 4,298,010,200.00	\$ 4,259,668,000.00	\$ 38,342,200.00	0.90%
Tax Rate	\$ 0.901	\$ 0.901	\$ -	0.00%

Average Stafford Residential Taxpayer Impact

TOTAL TAXABLE VALUATION AS OF OCTOBER 1, 2020

\$ 4,298,010,200.00

CURRENT YEAR AVERAGE RESIDENTIAL ASSESSMENT

\$ 285,667.00

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.901	0.901	0.00%

Comparison - Municipal Purposes Tax Levy

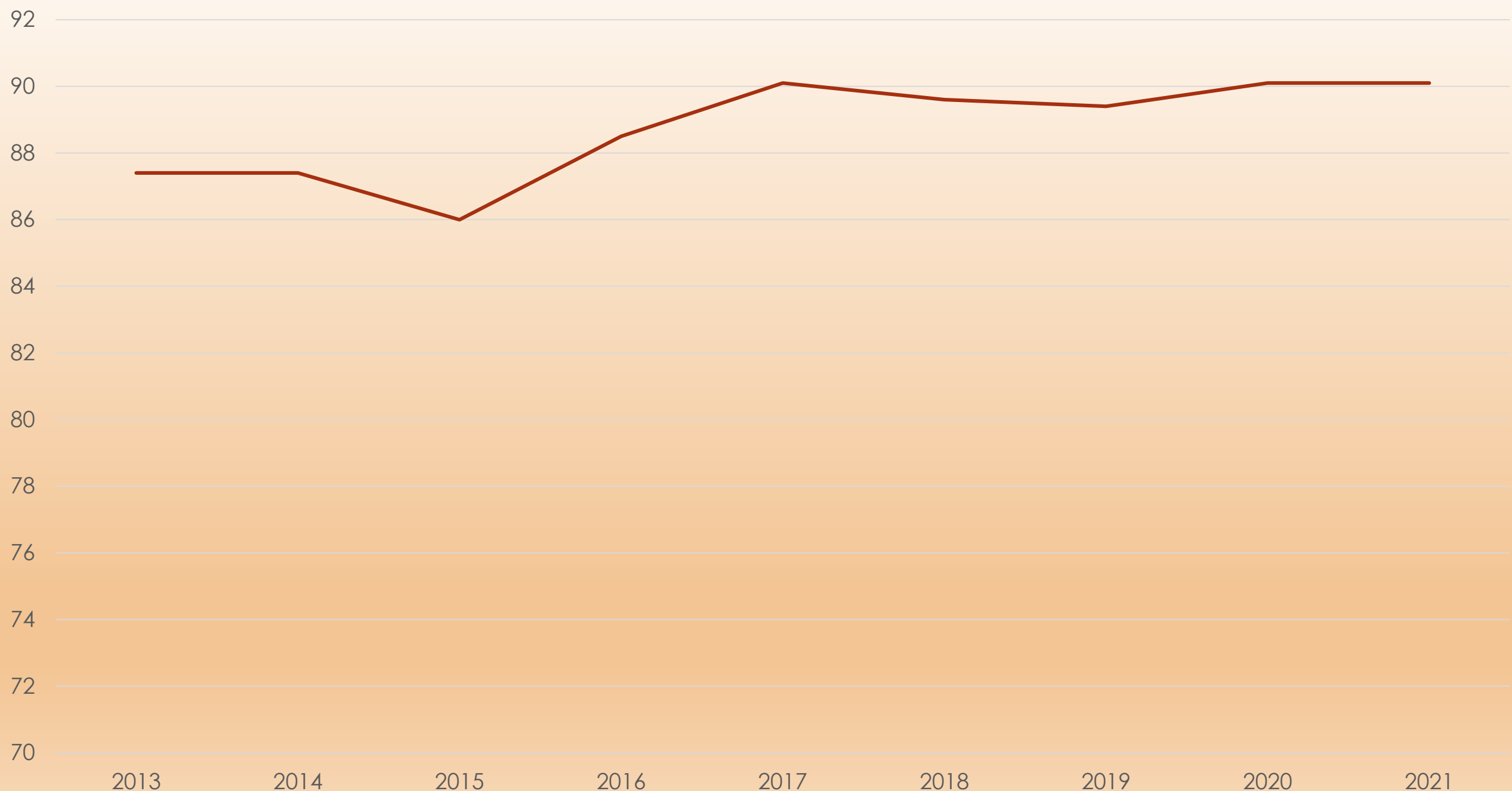
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$ 38,419,772.24	\$ 38,727,089.38	0.80%	\$ 307,317.14

Comparison - Impact on Average Residential Tax Payment (Municipal Purposes ONLY)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$ 2573.86	\$ 2,573.86	0.00%	\$ 0.00

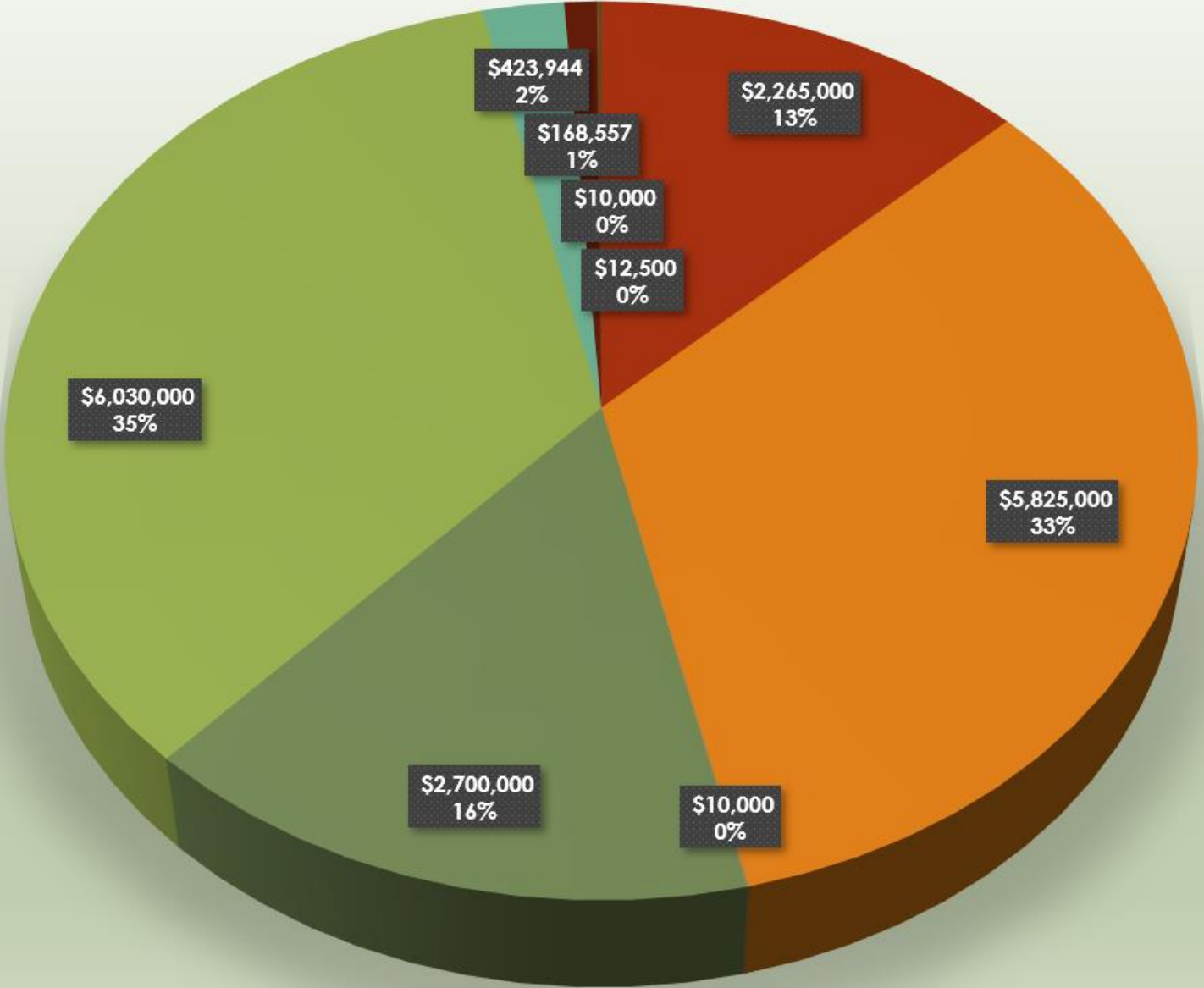


2013-2021 Local Tax Rate



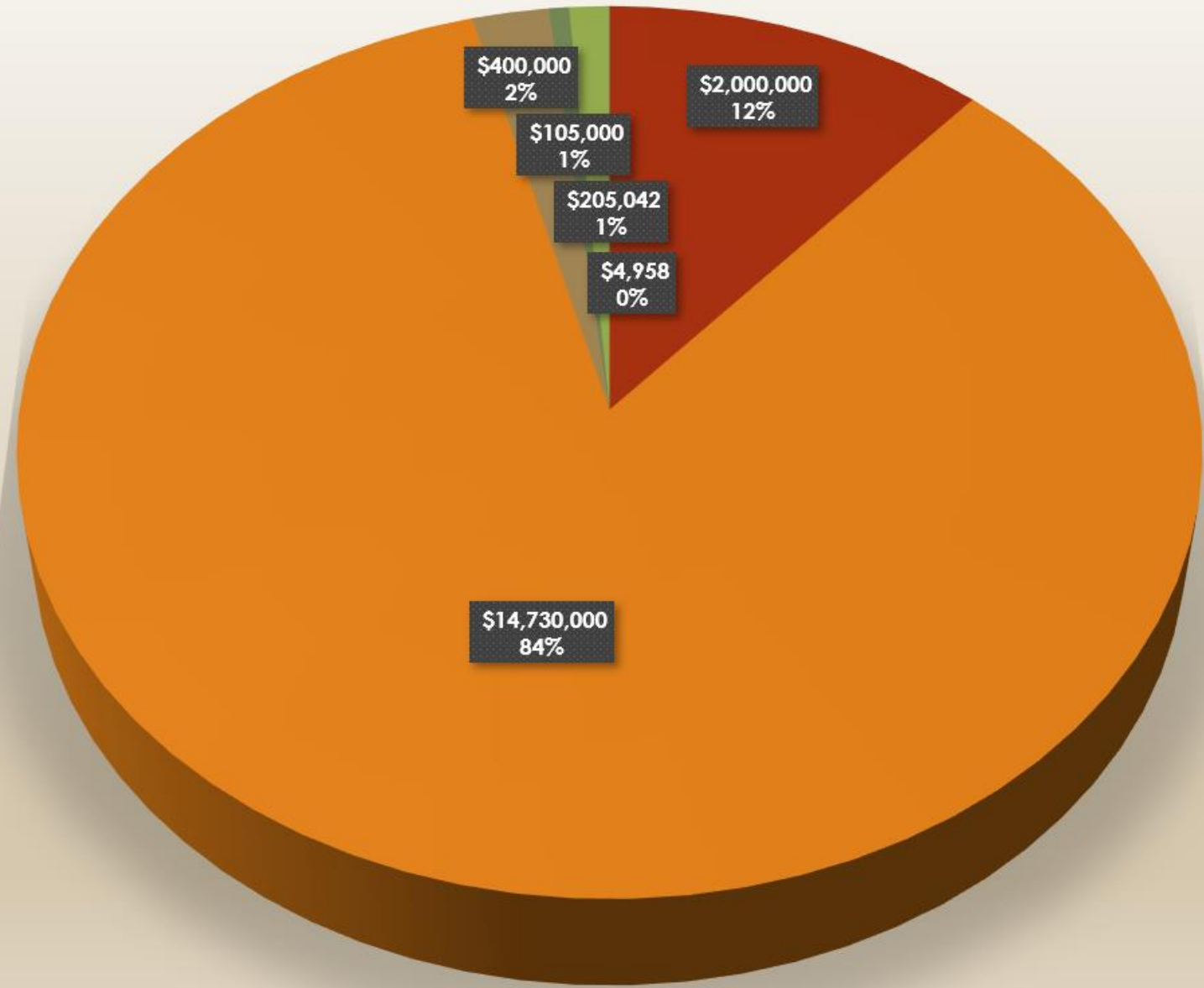
2021 Budget Appropriations Water & Sewer Utility

- Salaries and Wages
- Other Expenses
- Accumulated Leave Compensation
- Capital Improvement Fund
- Debt Service
- PERS Retirement System
- Social Security
- Unemployment Compensation
- Payment of Bond Anticipation Notes and Capital Notes
- Deferred Charges to Future Revenue



2021 Anticipated Revenue Water & Sewer Utility

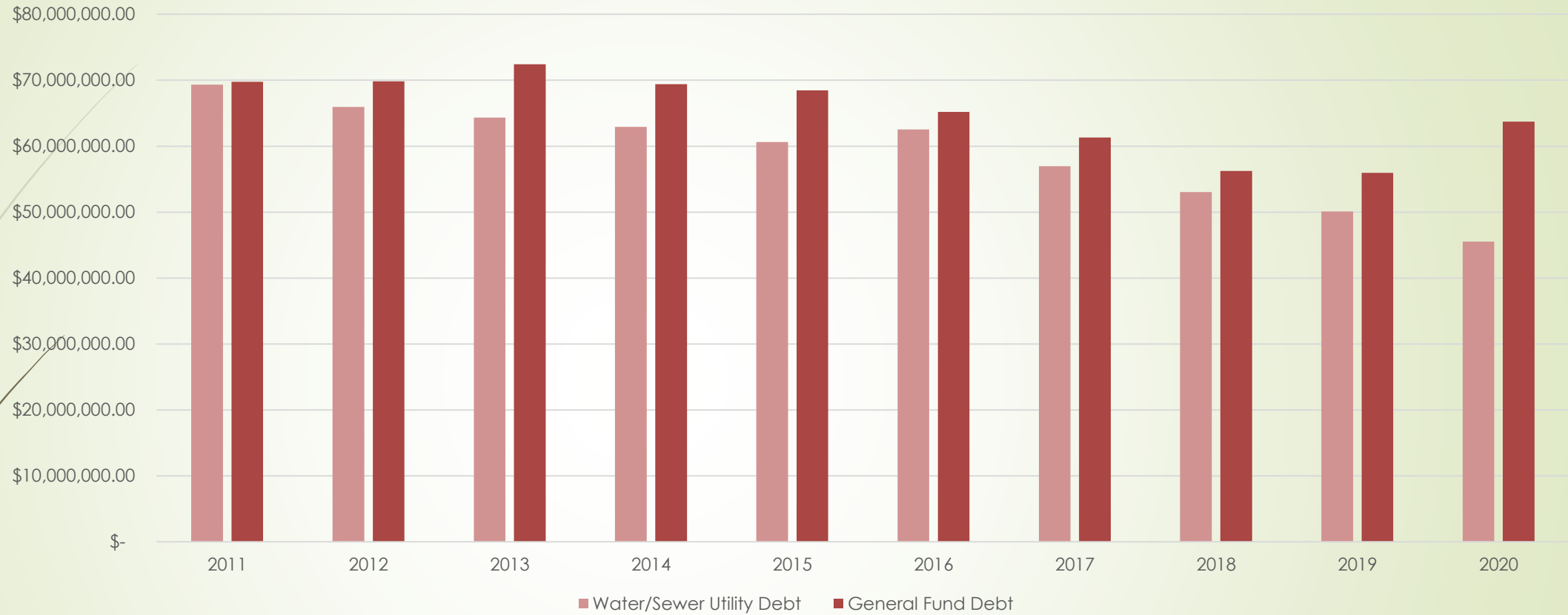
- Surplus
- User Fees
- Misc Revenue
- Interlocal Agreements
- Capital Surplus
- Reserve to Pay Bonds



Budget Summary Sheet for 2021 Water and Sewer Utility Budget

		2021 Budget	2020 Budget	Difference	% Difference
Overall Budget Size		\$ 17,445,000	\$ 16,820,000	\$ 625,000	3.58%
Revenue:	% of Budget:	2021 Budget	2020 Budget	Difference	% Difference
Surplus	11.46%	\$ 2,000,000	\$ 2,000,000	\$ -	0.00%
User Fees	84.44%	\$ 14,730,000	\$ 14,000,000	\$ 730,000	4.96%
Misc Revenue	2.29%	\$ 400,000	\$ 400,000	\$ -	0.00%
Interlocal Agreements	0.60%	\$ 105,000	\$ 95,000	\$ 10,000	9.52%
Capital Surplus	1.18%	\$ 205,042	\$ 181,209	\$ 23,833	11.62%
Reserve to Pay Bonds	0.03%	\$ 4,958	\$ 143,791	\$ (138,833)	-2800.24%
Total	100%	\$ 17,445,000	\$ 16,820,000	\$ 625,000	3.58%
Expenditures:	% of Budget:	2021 Budget	2020 Budget	Difference	% Difference
Salaries and Wages	12.98%	\$ 2,265,000	\$ 2,320,000	\$ (55,000)	-2.43%
Other Expenses	33.39%	\$ 5,825,000	\$ 5,810,250	\$ 14,750	0.25%
Accumulated Leave Compensation	0.06%	\$ 10,000	\$ 30,000	\$ (20,000)	-200.00%
Capital Improvement Fund	15.48%	\$ 2,700,000	\$ -	\$ 2,700,000	100.00%
Debt Service	34.57%	\$ 6,030,000	\$ 6,255,000	\$ (225,000)	3.11%
PERS Retirement System	2.43%	\$ 423,944	\$ 384,448	\$ 39,495	9.32%
Social Security	0.97%	\$ 168,557	\$ 171,594	\$ (3,038)	-1.80%
Unemployment Compensation	0.06%	\$ 10,000	\$ 20,000	\$ (10,000)	-100.00%
Payment of Bond Anticipation Notes and Capital Notes	0.00%	\$ -	\$ 1,790,000	\$ (1,790,000)	-100.00%
Deferred Charges to Future Revenue	0.07%	\$ 12,500	\$ 38,708	\$ (26,208)	-209.66%
Totals:	100%	\$ 17,445,000	\$ 16,820,000	\$ 625,000	3.58%

Stafford Township 10 Year Debt Comparison



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Net Change
Water/Sewer Utility Debt	\$ 69,346,108.68	\$ 65,971,956.11	\$ 64,347,090.21	\$ 62,931,737.30	\$ 60,617,790.49	\$ 62,549,452.90	\$ 56,978,710.49	\$ 53,045,753.63	\$ 50,083,724.41	\$ 45,542,553.61	\$ (23,803,555.07)
General Fund Debt	\$ 69,781,777.41	\$ 69,853,534.95	\$ 72,410,167.72	\$ 69,421,885.16	\$ 68,466,563.58	\$ 65,189,489.03	\$ 61,319,488.76	\$ 56,254,460.86	\$ 55,944,392.27	\$ 63,728,876.82	\$ (6,052,900.59)
TOTAL GROSS DEBT	\$ 139,127,886.09	\$ 135,825,491.06	\$ 136,757,257.93	\$ 132,353,622.46	\$ 129,084,354.07	\$ 127,738,941.93	\$ 118,298,199.25	\$ 109,300,214.49	\$ 106,028,116.68	\$ 109,271,430.43	\$ (29,856,455.66)

Surplus & Bond Rating

What is surplus?

Why Improve the Bond Rating?

Standard & Poor's	Moody's	Grade	Meaning
AAA	Aaa	Investment	Risk is almost zero
AA	Aa	Investment	Low risk
A	A	Investment	Risk if economy declines
BBB	Baa	Investment	Some risk; more if economy declines
BB	Ba	Speculative	Risky
B	B	Speculative	Risky; expected to get worse
CCC	Caa	Speculative	Probable bankruptcy
CC	Ca	Speculative	Probable bankruptcy
C	C	Speculative	In bankruptcy or default
D		Speculative	In bankruptcy or default

10 Year Capital Plan





2021 - Capital Plan

2021 Road Program	\$1,500,000
Buildings & Grounds Improvements	\$3,020,000
Fleet/Equipment	\$1,950,000
Police Department	\$1,232,000
Network Administration (IT) Department	\$60,000
Fire Department	\$90,000
EMS Squad	\$170,000
Bulk Scanning	\$250,000
Total - 2021 Capital Plan	\$8,272,000

2021 – Water & Sewer Department

Ocean Acres Plant Control Replacement	\$65,000
Well 4 Redevelopment	\$150,000
Water Tank Improvement - Rehab	\$1,000,000
Filter Media Replacement	\$450,000
Clara Drive Sewer Pump Station - Controls	\$50,000
Misc. - Small Controls & Equipment	\$100,000
Lagoon Crossings	\$300,000
Golfview Pump Station Rehab	\$350,000
Backwash Tank for Beach Haven West Plant	\$350,000
Beach Haven West - Design Phase IV	\$110,000
Beach Haven West Sewer Replacement	\$2,000,000
Meter Replacement	\$150,000
Water and Sewer Engineering	\$1,268,750
Total for Water & Sewer	\$6,343,750



Questions



ANY
QUESTIONS
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