

TOWNSHIP OF STAFFORD
TEMPORARY SITE PLAN APPLICATION FOR OUTDOOR SEATING

Available to full-service restaurants currently approved for interior seating and in-person dining. Requests may include relocating existing tables/seats to Township pedestrian right-of-way and/or other locations within the property line, including parking.

APPICANTS BUSINESS NAME _____

BUSINESS ADDRESS _____

CONTACT PERSON _____ DATE _____

CONTACT PHONE# _____ EMAIL _____

CURRENT APPROVED NUMBER OF SEATS: INSIDE _____ OUTDOORS _____

Written description of requested outdoor seating and proposed method of serving food and beverage to the area. Procedure for use of bathroom facilities for customers:

1. Attach a plan (illustration or photo) showing the following:

- Proposed layout/location of the tables/seats outside _____
- Proposed aisles, routes of ingress and egress _____
- Clearances between tables and chairs _____
- Clearance between seating areas and the curb line
(5' minimum pedestrian clearance is required) _____
- Any proposed structures or temporary barriers (Jersey Barriers)
to protect outdoor seating area _____
- Lighting plan (No extension cords on taped to ground. Must be
Supported overhead in walking areas) _____

2. **Rendering or photos of proposed furniture**
(Must be of like nature and appearance to what is currently utilized on site) _____

3. **Litter Control Plan** shall include a description of the number and location of trash receptacles proposed to the service the outdoor dining area, and the frequency with which the outdoor dining area will be policed for litter in order to control the accumulation of trash/recycling. _____

4. Executed **Hold Harmless Indemnification Agreement** _____

5. **Certificate of Liability Insurance** naming the Township of Stafford as an additional insured with the minimum limit of One Million (\$1,000,000.00) Dollars, and provide proof that said policies have been amended to reflect coverage for the proposed outdoor dining area. _____

6. (Liquor License Holder) Proof of application to the Department of ABC for approval, including but limited to, temporary expansion of premise permit. _____

- No tables/seats shall obstruct the free flow of pedestrian traffic of any of its approaches.
- No increase in the number of tables/seats will be permitted.
- Restaurants shall be permitted to apply to install temporary awnings, tents, pergola and other structures authorized by the Township to protect outdoor seating area.
- Approved area permitted to be utilized between the hours of 7:00 a.m. and 10:00 p.m. on Sunday through Thursday, and until 11:00 p.m. Friday and Sunday.
- Tables/seats approved to be located within the Township pedestrian right-of-way must be removed from the right-of-way and stored on site on a daily basis.
- Approval of any temporary extension of the premises application to permit the sale/consumption of alcohol beverages in outdoor dining areas shall be temporary and shall automatically terminate upon the State of New Jersey rescinding Executive Order 107 and/or the elimination of all social distancing regulations.
- Each specific violation of this approval shall be considered a separate violation, the owners of the said restaurants shall be subjected to potential multiple violations during the course of each day, and each day in violation shall be considered a separate violation.
- In the event Executive Order 107 is rescinded, or should social distancing requirements be eliminated, any temporary approval afforded by the Township in accordance with the terms and conditions of the Order shall be deemed void, and the Applicants shall be required to immediately return tables/seats to their previously approve locations.
- Provide an Accessible Route that is ADA compliant to the restrooms.

The Township of Stafford reserves the right to amend, terminate, or repeal this approval, and accordingly no property rights are granted to any person(s) or entities by virtue of this approval. With the exception of the temporary relief set forth herein, Applicant's must comply with any and all federal, state, county, and local laws and regulations, including any and all other existing ordinances and/or ordinances governing the operation of restaurants.

The Township shall have absolute discretion to amend any approval, condition and restriction set forth in this Order. Once the Governor's Executive Orders requiring social distancing is lifted all temporary seating shall be removed within forty eight hours and the owner shall fully comply with their approved site plans.

_____ Date _____
Print Name for the Applicant

Authorized Signatory for the Applicant

FOR OFFICE USE

_____ Date of Release _____
Matthew von der Hayden, Administrator

Comments: _____

_____ Date or Release _____
Thomas Dellane, Chief of Police

Comments: _____

_____ Date of Release _____
Heidi Michel, Fire Prevention Official

Comments: _____

_____ Date of Release _____
Robert A. Gaestel, Jr, Construction Official

Comments: _____