

Stafford Township Recreation Department
WEDDING/CEREMONY USE PERMIT:
MILL CREEK PARK PAVILION

Name of Responsible Person/Party: _____

Phone: _____ Email: _____

Address: _____

Type of Event: _____ # of Attendees: _____

Date: _____ Start Time: _____ End Time: _____ (2 hour maximum)

Fee: **\$50** Resident (one member of wedding couple must be resident of Stafford Township)

\$100 Non-Resident

Make check payable to **STAFFORD RECREATION**

CEREMONY POLICIES

- A **Certificate of Liability Insurance**, in the minimum amount of **\$1million** must accompany your permit application. The certificate should show **Stafford Township, 260 East Bay Avenue, NJ 08050** as **ADDITIONALLY INSURED**
- No changes will be permitted after final approval of wedding date;
- Wedding ceremonies may be scheduled up to one year in advance and more than 21 days prior to your event
- Permits will not be issued when the park is already scheduled for an event.
- Park usage is for ceremony **ONLY**; any reception/party must be held off-site. All clean-up after the ceremony is the responsibility of the applicant.
No alcoholic beverages, illegal substances or firearms are permitted in our parks and facilities.
- The applicant must obtain permission in advance for the playing of live or recorded music.
- No motor vehicles in Park area, including path systems
- No tents, structures, equipment (i.e. bounce houses) are permitted in the park.
- This approved permit must be in your possession at all time during the ceremony.

I have reviewed the above policies and agree to observe these and other rules governing the use of public properties and I understand that submission of this form does not constitute approval.

Signature of Responsible Person/Party: _____

Date: _____

APPROVED BY: _____ Date: _____

Betti Anne McVey, Recreation Director
260 East Bay Avenue, Manahawkin, NJ 08050
609-597-1000 x 8557