



# State of New Jersey

## Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:** 1530\_fbi\_2019.xlsm

**Website:**

**Phone Number:**

**Mailing Address:**

**Municipality:**  **State:**  **Zip:**

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
Gregory		Myhre	12/31/2021	GMYHRE@STAFFORDNJ.GOV

**Chief Administrative Officer**

Matthew		von der Hayden		MVONDERHAYDEN@STAFFORDNJ.GOV
---------	--	----------------	--	------------------------------

**Chief Financial Officer**

Douglas	R.	Gannon		DGANNON@STAFFORDNJ.GOV
---------	----	--------	--	------------------------

**Municipal Clerk**

Linda		Martin		LMARTIN@STAFFORDNJ.GOV
-------	--	--------	--	------------------------

**Registered Municipal Accountant**

Jerry	W.	Conaty		JCONATY@HFACPAS.COM
-------	----	--------	--	---------------------

**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
Anthony		Guariglia	12/31/2021	AGUARIGLIA@STAFFORDNJ.GOV
Robert		Henken-Siefken	12/31/2021	RHENKEN@STAFFORDNJ.GOV
Paul		Krier	12/31/2021	PKRIER@STAFFORDNJ.GOV
Michael		Pfancook	12/31/2021	MPFANCOOK@STAFFORDNJ.GOV
Thomas		Steadman	12/31/2021	TSTEADMAN@STAFFORDNJ.GOV
George		Williams	12/31/2021	GWILLIAMS@STAFFORDNJ.GOV

## USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2018 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2019 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax	0.888	\$37,019,621.56	39.00%	\$2,921.61	Municipal Purpose Tax	ACTUAL	\$37,619,532.57
Municipal Library			0.00%	\$0.00	Municipal Library		
Municipal Open Space	0.010	\$416,822.35	0.44%	\$32.90	Municipal Open Space	ACTUAL	\$421,001.05
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	0.714	\$29,755,028.00	31.35%	\$2,349.13	Local School District	ESTIMATED	\$30,498,903.70
Regional School District	0.240	\$9,989,063.00	10.52%	\$789.62	Regional School District	ESTIMATED	\$10,238,789.58
County Purposes	0.360	\$14,993,852.78	15.80%	\$1,184.44	County Purposes	ESTIMATED	\$15,499,769.47
County Library	0.039	\$1,635,990.76	1.72%	\$128.31	County Library	ESTIMATED	\$1,691,082.99
County Board of Health	0.014	\$590,749.79	0.62%	\$46.06	County Board of Health	ESTIMATED	\$610,618.45
County Open Space	0.013	\$518,394.20	0.55%	\$42.77	County Open Space	ESTIMATED	\$536,072.66
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
<b>Total (Calendar Year 2018 Budget)</b>	<b>2.278</b>	<b>\$94,919,522.44</b>	<b>100.00%</b>	<b>\$7,494.85</b>	<b>Total ESTIMATED amount to be raised by taxes</b>		<b>\$97,115,770.47</b>
Total Taxable Valuation as of October 1, 2018 <u>\$4,210,010,500.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>10,582,741.92</u>		
Current Year Average Residential Assessment <u>\$329,009.89</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>45,774,380.23</u>		
<b><u>Prior Year to Current Year Comparison</u></b>					Total Non-Municipal Tax Levy <u>\$59,496,237.90</u>		
<b><u>Comparison - Municipal Purposes Tax Rate</u></b>					Amount to be Raised by Taxes - Before RUT <u>\$94,687,876.21</u>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <u>\$2,427,894.26</u>		
0.888	0.894	0.68%			Total Amount to be Raised by Taxes <u>\$97,115,770.47</u>		
<b><u>Comparison - Municipal Purposes Tax Levy</u></b>					% of Tax Collections used to Calculate RUT <u>97.50%</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used		
\$37,019,621.56	\$37,619,532.57	1.62%	\$599,911.01		<b><u>Tax Collections - ACTUAL as of Prior Year</u></b>		
<b><u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u></b>					Total Tax Revenue, Collections CY 2018 <u>95,157,177.18</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Levy, CY 2018 <u>95,760,139.78</u>		
\$2,921.61	\$2,941.35	0.68%	\$19.74		% of Taxes Collected, CY 2018 <u>99.37%</u>		
<b>Sheet UFB-1</b>					Delinquent Taxes - December 31, 2018 <u>\$776,468.07</u>		

**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Water/Sewer Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-2.99%	(\$200,000.00)	\$6,700,000.00	\$6,500,000.00	\$4,500,000.00		\$2,000,000.00					
08	Local Revenue	-12.83%	(\$2,275,419.73)	\$17,729,041.11	\$15,453,621.38	\$1,163,621.38		\$14,290,000.00					
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$2,606,872.00	\$2,606,872.00	\$2,606,872.00							
08	Uniform Construction Code Fees	-20.28%	(\$158,998.20)	\$783,998.20	\$625,000.00	\$625,000.00							
<b>Special Revenue Items w/ Prior Written Consent</b>													
11	Shared Services Agreements	75.96%	\$232,090.81	\$305,531.19	\$537,622.00	\$452,622.00		\$85,000.00					
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
10	Public and Private Revenue	-88.58%	(\$979,394.27)	\$1,105,626.10	\$126,231.83	\$126,231.83							
08	Other Special Items	-42.65%	(\$519,283.21)	\$1,217,426.87	\$698,143.66	\$613,894.71	\$84,248.95						
15	Receipts from Delinquent Taxes	-26.80%	(\$183,015.77)	\$683,015.77	\$500,000.00	\$500,000.00							
<b>Amount to be raised by taxation</b>													
07	Local Tax for Municipal Purposes	-4.73%	(\$1,867,450.20)	\$39,486,982.77	\$37,619,532.57	\$37,619,532.57							
07	Minimum Library Tax	#DIV/0!	\$0.00	\$0.00	\$0.00								
54	Open Space Levy Tax	1.00%	\$4,178.70	\$416,822.35	\$421,001.05		\$421,001.05						
07	Addition to Local District School Tax	#DIV/0!	\$0.00	\$0.00	\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00	\$0.00	\$0.00								
	<b>Total</b>	<b>-8.37%</b>	<b>(\$5,947,291.87)</b>	<b>\$71,035,316.36</b>	<b>\$65,088,024.49</b>	<b>\$48,207,774.49</b>	<b>\$505,250.00</b>	<b>\$16,375,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Water/Sewer Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	32.00	7.00	-2.72%	(\$102,215.00)	\$3,762,555.00	\$3,660,340.00	\$3,149,340.00		\$511,000.00						
21	Land-Use Administration	0.00	0.00	-5.48%	(\$1,745.00)	\$31,870.00	\$30,125.00	\$30,125.00								
22	Uniform Construction Code	12.00	0.00	-1.94%	(\$17,650.00)	\$908,550.00	\$890,900.00	\$890,900.00								
23	Insurance	0.00	0.00	-5.74%	(\$401,165.76)	\$6,994,871.98	\$6,593,706.22	\$6,593,706.22								
25	Public Safety	70.00	16.00	6.54%	\$658,912.93	\$10,068,710.00	\$10,727,622.93	\$10,679,900.00	\$47,722.93							
26	Public Works	81.00	9.00	1.50%	\$207,993.91	\$13,849,415.99	\$14,057,409.90	\$6,528,150.00	\$50,259.90	\$7,479,000.00						
27	Health and Human Services	4.00	1.00	7.96%	\$20,120.00	\$252,741.25	\$272,861.25	\$237,550.00	\$35,311.25							
28	Parks and Recreation	4.00	61.00	3.61%	\$19,300.00	\$533,950.00	\$553,250.00	\$553,250.00								
29	Education (including Library)	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00									
30	Unclassified	0.00	0.00	-90.93%	(\$1,213,775.00)	\$1,334,775.00	\$121,000.00	\$116,000.00	\$5,000.00							
31	Utilities and Bulk Purchases	0.00	0.00	0.69%	\$11,000.00	\$1,587,750.00	\$1,598,750.00	\$1,598,750.00								
32	Landfill / Solid Waste Disposal	0.00	0.00	14.77%	\$192,000.00	\$1,300,000.00	\$1,492,000.00	\$1,492,000.00								
35	Contingency	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00									
36	Statutory Expenditures	0.00	0.00	7.62%	\$354,976.37	\$4,656,293.44	\$5,011,269.81	\$4,428,182.99		\$583,086.82						
37	Judgements	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00									
42	Shared Services	0.00	0.00	106.21%	\$233,122.00	\$219,500.00	\$452,622.00	\$452,622.00								
43	Court and Public Defender	5.00	2.00	4.67%	\$23,688.89	\$507,711.11	\$531,400.00	\$531,400.00								
44	Capital	0.00	0.00	325.00%	\$1,300,000.00	\$400,000.00	\$1,700,000.00	\$400,000.00		\$1,300,000.00						
45	Debt	0.00	0.00	-3.16%	(\$460,788.10)	\$14,596,438.10	\$14,135,650.00	\$7,129,400.00	\$505,250.00	\$6,501,000.00						
46	Deferred Charges	0.00	0.00	-67.12%	(\$1,696,602.60)	\$2,527,825.72	\$831,223.12	\$830,309.94		\$913.18						
48	Debt - Type 1 School District	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00									
50	Reserve for Uncollected Taxes	0.00	0.00	1.97%	\$46,888.91	\$2,381,005.35	\$2,427,894.26	\$2,427,894.26								
55	Surplus General Budget	0.00	0.00	#DIV/0!	\$0.00	\$0.00	\$0.00									
	<b>Total</b>	<b>208.00</b>	<b>96.00</b>	<b>-1.25%</b>	<b>(\$825,938.45)</b>	<b>\$65,913,962.94</b>	<b>\$65,088,024.49</b>	<b>\$48,069,480.41</b>	<b>\$138,294.08</b>	<b>\$505,250.00</b>	<b>\$16,375,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



**ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA**

<b>Property Tax Assessments - Taxable Properties (October 1, 2018 Value)</b>				<b>Property Tax Assessments - Exempt Properties (October 1, 2018 Value)</b>			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	1,489	\$72,800,000.00	1.73%	15A Public Schools	16	\$59,055,400.00	14.94%
2 Residential	12,796	\$3,591,719,700.00	85.31%	15B Other Schools	3	\$15,765,000.00	3.99%
3A/3B Farm	23	\$824,100.00	0.02%	15C Public Property	801	\$145,638,300.00	36.86%
4A Commercial	436	\$533,772,500.00	12.68%	15D Church and Charities	26	\$54,149,800.00	13.70%
4B Industrial	1	\$693,100.00	0.02%	15E Cemeteries & Graveyards	6	\$4,301,200.00	1.09%
4C Apartments	5	\$10,201,100.00	0.24%	15F Other Exempt	124	\$116,243,128.00	29.42%
5A/5B Railroad	0	\$0.00	0.00%				
6A/6B Business Personal Property	0	\$0.00	0.00%				
<b>Total</b>	<b>14,750</b>	<b>\$4,210,010,500.00</b>	<b>100.00%</b>	<b>Total</b>	<b>976</b>	<b>\$395,152,828.00</b>	<b>100.00%</b>
Average Ratio (%), Assessed to True Value		91.67%		Percentage of Exempt vs. Non-Exempt Properties			
Equalized Valuation, Taxable Properties		\$4,592,571,724.66		9.39%			
Total # of property tax appeals filed in 2018		County Tax Board	42.00				
		State Tax Court	12.00				
Number of 2018 County Tax Board decisions appealed to Tax Court			0.00				
Number of pending property tax appeals in State Tax Court			17.00				
Amount paid out by municipality for tax appeals in 2018			\$16,004.77				

<b>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</b>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2018 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement		NONE		
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
<b>Total 5 Yr Exemptions/Abatements</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	7.00	116,942.30	\$72,250.08	\$0.00	\$3,834.00	\$35,250.66	\$5,607.56
Supervisory Staff (Department Heads & Managers)	20.00	3.00	3,703,040.94	\$2,313,760.90	\$604,844.75	\$318,470.22	\$273,326.38	\$192,638.69
Police Officers (Including Superior Officers)	54.00	0.00	11,094,205.96	\$6,570,129.19	\$1,346,422.41	\$1,936,217.07	\$741,540.52	\$499,896.77
Fire Fighters (Including Superior Officers)	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
All Other Union Employees not listed above	132.00	4.00	12,686,735.75	\$7,695,082.37	\$1,348,411.32	\$1,085,776.12	\$1,885,329.07	\$672,136.87
All Other Non-Union Employees not listed above	14.00	87.00	1,674,147.47	\$1,194,871.60	\$73,612.00	\$116,131.78	\$192,618.34	\$96,913.75
<b>Totals</b>	<b>220.00</b>	<b>101.00</b>	<b>29,275,072.42</b>	<b>\$17,846,094.14</b>	<b>\$3,373,290.48</b>	<b>\$3,460,429.19</b>	<b>\$3,128,064.97</b>	<b>\$1,467,193.64</b>

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b>Active Employees - Health Benefits - Annual Cost</b>						
Single Coverage	37.00	\$13,353.72	\$494,087.64	32.00	\$12,778.43	\$408,909.76
Parent & Child	10.00	\$22,465.07	\$224,650.70	9.00	\$21,447.67	\$193,029.03
Employee & Spouse (or Partner)	31.00	\$27,620.45	\$856,233.95	35.00	\$26,355.04	\$922,426.40
Family	101.00	\$35,575.27	\$3,593,102.27	100.00	\$33,966.65	\$3,396,665.00
Employee Cost Sharing Contribution (enter as negative - )			(\$981,494.20)			(\$954,675.61)
<b>Subtotal</b>	<b>179.00</b>		<b>\$4,186,580.36</b>	<b>176.00</b>		<b>\$3,966,354.58</b>
<b>Elected Officials - Health Benefits - Annual Cost</b>						
Single Coverage	0		\$0.00	0	\$12,778.43	\$0.00
Parent & Child	0		\$0.00	0	\$21,447.67	\$0.00
Employee & Spouse (or Partner)	0		\$0.00	2	\$26,355.04	\$52,710.08
Family	0		\$0.00	0	\$33,966.65	\$0.00
Employee Cost Sharing Contribution (enter as negative - )			\$0.00			(\$1,375.80)
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>2.00</b>		<b>\$51,334.28</b>
<b>Retirees - Health Benefits - Annual Cost</b>						
Single Coverage	47	\$5,566.23	\$261,612.81	42	\$8,682.97	\$364,684.74
Parent & Child	5	\$12,793.92	\$63,969.60	6	\$20,749.58	\$124,497.48
Employee & Spouse (or Partner)	47	\$12,830.36	\$603,026.92	41	\$21,143.06	\$866,865.46
Family	20	\$22,992.82	\$459,856.40	19	\$37,401.44	\$710,627.36
Employee Cost Sharing Contribution (enter as negative - )						(\$1,690.56)
<b>Subtotal</b>	<b>119.00</b>		<b>\$1,388,465.73</b>	<b>108.00</b>		<b>\$2,064,984.48</b>
<b>GRAND TOTAL</b>	<b>298.00</b>		<b>\$5,575,046.09</b>	<b>286.00</b>		<b>\$6,082,673.34</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

<b>YES</b>
------------

**Is prescription drug coverage provided by the SHBP (Yes or No)?**

<b>NO</b>
-----------



**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

			Current Year	2020	2021	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$13,078,000.00	\$13,078,000.00	\$0.00			
Regional School Debt	\$0.00	\$0.00	\$0.00			
Utility Fund Debt						
Water/Sewer	\$53,045,753.63	\$53,045,753.63	\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
<u>Municipal Purposes</u>						
Debt Authorized	\$476,000.00	\$476,000.00				
Notes Outstanding	\$3,940,000.00	\$3,940,000.00				
Bonds Outstanding	\$50,745,000.00	\$1,185,144.71	\$49,559,855.29			
Loans and Other Debt	\$1,093,460.86	\$1,093,460.86				
<b>Total (Current Year)</b>	<b>\$122,378,214.49</b>	<b>\$67,308,898.34</b>	<b>\$55,069,316.15</b>			
Population (2010 census)	<u>26,535</u>					
Per Capita Gross Debt	<u>\$4,611.95</u>					
Per Capita Net Debt	<u>\$2,075.35</u>					
3 Yr. Average Property Valuation		<u>\$4,366,096,577.00</u>				
Net Debt as % of 3 Year Avg Property Valuation		<u>1.26%</u>				
Utility Fund - Principal			\$2,520,000.00	\$2,645,000.00	\$2,730,000.00	\$22,946,000.00
Utility Fund - Interest			\$1,045,000.00	\$987,405.00	\$893,560.00	\$3,742,155.00
Bond Anticipation Notes - Principal			\$0.00			
Bond Anticipation Notes - Interest			\$348,350.00			
Bonds - Principal			\$5,250,000.00	\$5,365,000.00	\$4,855,000.00	\$35,275,000.00
Bonds - Interest			\$1,877,000.00	\$1,682,622.50	\$1,472,972.50	\$5,337,075.00
Loans & Other Debt - Principal			\$2,588,492.81	\$2,475,738.26	\$2,167,362.00	\$10,607,346.12
Loans & Other Debt - Interest			\$482,507.19	\$308,944.89	\$260,039.86	\$773,243.79
<b>Total</b>			<b>\$14,111,350.00</b>	<b>\$13,464,710.65</b>	<b>\$12,378,934.36</b>	<b>\$78,680,819.91</b>
Total Principal			\$10,358,492.81	\$10,485,738.26	\$9,752,362.00	\$68,828,346.12
Total Interest			\$3,752,857.19	\$2,978,972.39	\$2,626,572.36	\$9,852,473.79
% of Total Current Year Budget			21.68%			
<b>Description</b>	<b>Debt Not Listed Above</b>					
Total Guarantees - Governmental						
Total Guarantees - Other			NONE			
Total Capital/Equipment Leases						
Total Other						
<b>Bond Rating</b>	<b>Moody's</b>	<b>Standard &amp; Poors</b>	<b>Fitch</b>			
Rating	Aa3	AA-				
Year of Last Rating	2017	2018				
<b>Mark "X" if Municipality has no bond rating</b>						





**USER FRIENDLY BUDGET SECTION - Notes**

(Press ALT-Enter to go to a new line in each cell)
