

STAFFORD TOWNSHIP
COMMUNITY DEVELOPMENT DEPARTMENT
260 E. BAY AVENUE
MANAHAWKIN, NEW JERSEY 08050
(609) 597-1000 x 8535
www.twp.stafford.nj.us

ZONING PERMIT INSTRUCTIONS FOR:

FREESTANDING SIGN OR WALL SIGN

1. Complete Zoning Permit Application.
2. Two (2) updated sealed surveys prepared by a surveyor or engineer licensed in the State of New Jersey showing the proposed sign. A plot plan prepared and certified by an architect licensed in the State of New Jersey or an approved site plan is also acceptable. The original sealed survey, plot plan or site plan must show the location and dimension (including height) of the proposed sign, must show the setback distance from the property lines and reflect the conditions on the property at the time the application is filed.
3. Drawings of the proposed sign (whether a new or replacement sign) with the existing and proposed dimensions. Indicate if the sign is illuminated or non-illuminated.
4. Copy of the Planning Board or Zoning Board of Adjustment Resolution (if applicable)
5. \$25.00 - Zoning Permit Fee payable to Stafford Township.

**IT MAY BE NECESSARY TO PROVIDE THE TOTAL SQUARE FOOTAGE
OF ALL SIGNAGE ON THE SITE**

Additional information or documentation may be requested in order to issue your permit.