

**STAFFORD TOWNSHIP  
COMMUNITY DEVELOPMENT DEPARTMENT  
260 E. BAY AVENUE  
MANAHAWKIN, NEW JERSEY 08050  
(609) 597-1000 x 8535  
[www.twp.stafford.nj.us](http://www.twp.stafford.nj.us)**

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**ZONING PERMIT INSTRUCTIONS FOR:  
  
ACCESSORY STRUCTURES**

**(such as shed, above-ground pool, bulkhead,  
dock, jet ski lift or detached garage)**

1. Complete Zoning Permit Application.
2. Two (2) true copies\* of the survey depicting the following:
  - a. The location of the proposed accessory structure.
  - b. The height of the proposed accessory structure.
  - c. The distance of the proposed accessory structure to the property lines.

The accessory structure may be depicted by hand on an original sealed survey or a true copy of the original sealed survey. The original sealed survey must show the location and dimension (including height) of the existing principal structure, must show the setback distance from all (4 or more) corners of the structure (drawn perpendicular to the property line) and reflect the conditions on the property at the time the application is filed.

\* A true copy of the survey is a photocopy of the original sealed survey that has been verified by Department staff. True copies may be made by Department staff for your convenience. If copies are made by you, please bring in the original sealed survey so we may verify that it is a true copy.

3. \$25.00 - Zoning Permit Fee payable to Stafford Township.

If a new bulkhead, dock or jet ski lift is being proposed, New Jersey Department of Environmental Protection (NJ DEP) approval must be included with your submittal.

Additional information or documentation may be requested in order to issue your permit.