

STAFFORD TOWNSHIP COUNCIL MEETING MINUTES FEBRUARY 11, 2020

Mayor Myhre calls the Stafford Township Council Meeting to order with the Salute to the Flag and the reading of the Open Public Meeting Statement. Time: **7:00 pm**

OPEN PUBLIC MEETING STATEMENT: “THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT BY ADOPTION OF A RESOLUTION SETTING FORTH MEETING DATES FOR 2020. NOTIFICATION AND PUBLICATION OF THESE MEETINGS WERE GIVEN TO THREE LOCAL NEWSPAPERS AND POSTING OF SAME ON THE MUNICIPAL BULLETIN BOARD”.

ROLL CALL:

Dr. Guariglia-present, Mr. Henken-absent, Mr. Krier-present, Mr. Pfancook-present, Mr. Steadman-present, Mr. Williams-present, Mayor Myhre-present

PRESENTATION

2019/2020 RECYCLING REPORT-SUPERINTENDENT OF PUBLIC WORKS GEORGE YOCKACHONIS & SANITATION & RECYCLING COORDINATOR ROBERT ZEITLER

PUBLIC HEARING

**PUBLIC HEARING REGARDING FUNDING AVAILABILITY FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM \$40,000.00
HANDICAP ACCESSIBLE PLAYGROUND EQUIPMENT AT OCEAN ACRES PARK \$40,000**

Mayor Myhre opened public comment

Richie Gilchrist-Virginia Drive inquired if grant money could be used at other sites

There being no other public comment was closed

ORDINANCES SECOND READING & FINAL ADOPTION

ORDINANCE 2020-03

AMENDING AND SUPPLEMENTING CHAPTER 72 OF THE TOWNSHIP CODE, ENTITLED “MOVING OF BUILDINGS”

Mayor Myhre opened public comment

There being none public comment was closed

Motion to adopt Ordinance 2020-03 on second reading was made by Mr. Williams and seconded by Dr. Guariglia

RCV: All in favor-Dr. Guariglia, Mr. Krier, Mr. Pfancook, Mr. Steadman, Mr. Williams, Mayor Myhre
Mr. Henken-absent

CONSENT AGENDA

CONSENT AGENDA ITEMS ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED WITH A SINGLE MOTION. ANY ITEMS REQUIRING EXPENDITURE ARE SUPPORTED BY A “CERTIFICATION OF FUNDS” BY THE CHIEF FINANCIAL OFFICER. ANY ITEM REQUIRING DISCUSSION WILL BE REMOVED FROM THE CONSENT AGENDA. ALL CONSENT AGENDA ITEMS WILL BE REFLECTED IN FULL IN THE MINUTES.

RESOLUTION 2020-92

RESOLUTION OF SUPPORT FROM TOWNSHIP COUNCIL AUTHORIZING THE APPLICATION FOR THE SUSTAINABLE JERSEY GRANTS PROGRAM FUNDED BY THE PSEG FOUNDATION

RESOLUTION 2020-93

AUTHORIZING THE EXECUTION OF AN INTERLOCAL SERVICES AGREEMENT WITH THE BOROUGH OF SURF CITY FOR CONSTRUCTION INSPECTION SERVICES

RESOLUTION 2020-94

PLEDGING SUPPORT FOR RESPONSIBLE PET OWNERSHIP PROGRAMS IN THE COMMUNITY

RESOLUTION 2020-95

ACCEPTING THE RETIREMENT OF JOHN W. GRABER

RESOLUTION 2020-96

AUTHORIZING THE SUSTAINABLE LAND USE PLEDGE

RESOLUTION 2020-97

DESIGNATING LINDA MARTIN AS CUSTODIAN OF THE PETTY CASH FUND FOR THE STAFFORD TOWNSHIP MUNICIPAL CLERK'S OFFICE

RESOLUTION 2020-98

DESIGNATING CAPTAIN JAMES VAUGHN AS CUSTODIAN OF THE NARCOTIC PETTY CASH FUND FOR THE STAFFORD TOWNSHIP POLICE DEPARTMENT

RESOLUTION 2020-99

DESIGNATING CAPTAIN JAMES VAUGHN AS CUSTODIAN OF THE PETTY CASH FUND FOR THE STAFFORD TOWNSHIP POLICE DEPARTMENT

RESOLUTION 2020-100

AWARDING THE STAFFORD TOWNSHIP POLICE DEPARTMENT \$23,473.00 FOR THE FY19 HOMELAND SECURITY GRANT TO PURCHASE TWO FIXED MOUNTED ALPR'S

RESOLUTION 2020-101

DESIGNATING PETTY CASH ACCOUNTS AND CUSTODIAN OF THE PETTY CASH FUNDS FOR THE TOWNSHIP OF STAFFORD FOR THE YEAR 2020

RESOLUTION 2020-102

INCREASING THE PETTY CASH FUND FOR THE DEPARTMENT OF PUBLIC WORKS FROM \$100.00 TO \$200.00

RESOLUTION 2020-103

RESCINDING THE PETTY CASH FUND FOR THE STAFFORD TOWNSHIP PUBLIC ASSISTANCE DEPARTMENT

RESOLUTION 2020-104

RESCINDING THE PETTY CASH FUND FOR THE STAFFORD TOWNSHIP ADMINISTRATION

RESOLUTION 2020-105

AUTHORIZING A CONTRACT FOR TAX BILLING AND DATA PROCESSING FOR CALENDAR YEAR 2020 TO VITAL COMMUNICATIONS, INC.

RESOLUTION 2020-106

AUTHORIZING A CONTRACT FOR PROJECT GRADUATION AND SUMMER CAMP PROGRAMS FOR CALENDAR YEAR 2020 TO THE FALLS GROUP d/b/a THE FUNPLEX

RESOLUTION 2020-107

APPROVING ANNUAL CERTIFICATIONS SUBMITTED TO THE TOWNSHIP BY EMERGENCY SERVICE ORGANIZATIONS OF ALL VOLUNTEER MEMBERS WHO HAVE QUALIFIED FOR CREDIT UNDER THE LOSAP PROGRAM FOR THE PREVIOUS YEAR

RESOLUTION 2020-108

APPROVING AND AUTHORIZING CERTAIN PERSONNEL ACTIONS-PUBLIC WORKS

RESOLUTION 2020-109

AUTHORIZING A VETERAN'S DISABILITY TAX EXEMPTION ON BLOCK 44.53 LOT 8 (139 MERMAID DRIVE)

RESOLUTION 2020-110

AUTHORIZING A REFUND OF TAXES ON PROPERTY WHERE AN EXEMPTION CLAIM HAS BEEN ALLOWED IN THE AMOUNT OF \$1,974.41 FOR A PORTION OF 2019 & 2020 TAXES (139 MERMAID DRIVE)

RESOLUTION 2020-111

AUTHORIZING A VETERAN'S DISABILITY TAX EXEMPTION ON BLOCK 44.181, LOT 23 (494 MERMAID DRIVE)

RESOLUTION 2020-112

AUTHORIZING A REFUND OF TAXES PAID ON PROPERTY WHERE AN EXEMPTION CLAIM HAS BEEN ALLOWED IN THE AMOUNT OF \$3,482.43 FOR A PORTION OF 2019 & 2020 TAXES (494 MERMAID DRIVE)

RESOLUTION 2020-113

AUTHORIZING THE RELEASE OF A CASH PERFORMANCE BOND BLOCK 86, LOT 2.01 TO SP72, LLC

RESOLUTION 2020-114

RESOLUTION OF SUPPORT AUTHORIZING THE APPLICATION FOR THE SUSTAINABLE JERSEY \$2,000 GRANT

RESOLUTION 2020-115

ACCEPTING THE RESIGNATION OF JAY HAYDEN FROM THE STAFFORD TOWNSHIP ZONING BOARD

RESOLUTION 2020-116

APPROVING AND AUTHORIZING AN EMPLOYMENT AGREEMENT WITH NINA MULLIN

RESOLUTION 2020-117

ACCEPTING THE RETIREMENT OF ROBERT ZEITLER

RESOLUTION 2020-118

AUTHORIZING A CONTRACT FOR SECURITY & TECHNOLOGY INTERGRATION UPGRADES, REPAIR AND MAINTENANCE FOR CALENDAR YEAR 2020 TO SERVICE WORKS, INC.

RESOLUTION 2020-119

AWARDING A CONTRACT TO A.E. STONE, INC., FOR THE ATLANTIS AVENUE-PHASE II PROJECT IN THE AMOUNT OF \$286,000.00

RESOLUTION 2020-120

AWARDING A CONTRACT FOR THE PURCHASE AND SUPPLY OF GRASS SEED, FERTILIZER, LIME STONE AND FIELD SUPPLIES FOR THE STAFFORD TOWNSHIP COOPERATIVE PRICING SYSTEM

RESOLUTION 2020-121

AUTHORIZING PERSONNEL ACTIONS IN THE STAFFORD TOWNSHIP POLICE DEPARTMENT

RESOLUTION 2020-122

AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE ZONING BOARD

RESOLUTION 2020-123

AUTHORIZING FRANK LITTLE OF OWEN, LITTLE AND ASSOCIATES INC. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES AS IT RELEATES TO THE COMMUNITY RATING SYSTEM (CRS) ACTIVITIES

RESOLUTION 2020-124

APPROVING AND AUTHORIZING CERTAIN PERSONNEL ACTIONS-ZONING DEPARTMENT

RESOLUTION 2020-125

CONGRATULATING CUB SCOUTPACK 61 ON THEIR 55TH ANNUAL BLUE AND GOLD CEREMONY ON FEBRUARY 28, 2020

RESOLUTION 2020-126

AUTHORIZING PERSONNEL ACTIONS –TAX ASSESSOR DEPARTMENT

WATER/SEWER RESOLUTIONS

W/S RESOLUTION 2020-10

ESTABLISHING A PETTY CASH FUND FOR THE STAFFORD TOWNSHIP WATER/SEWER UTILITY

W/S RESOLUTION 2020-11

AUTHORIZING A CONTRACT FOR WATER & WASTE WATER TREATMENT PUMPS, MATERIALS & PRODUCTS FOR CALENDAR YEAR 2020 TO GP JAGER, INC.

W/S RESOLUTION 2020-12

AUTHORIZING CERTAIN PERSONNEL ACTIONS-WATER/SEWER DEPARTMENT

W/S RESOLUTION 2020-13

AWARDING A CONTRACT TO JOHN BALDASSARRE d/b/a ADVANCED CONTROL SYSTEMS FOR THE BAY AVENUE SANITARY SEWER PUMP STATION GENERATOR REPLACEMENT IN THE AMOUNT OF \$129,570.00

W/S RESOLUTION 2020-14

AUTHORIZING THE WATER AND SEWER UTILITY COLLECTOR TO CANCEL WATER AND/OR SEWER CHARGES

APPLICATIONS FOR APPROVAL

Blue Light Permit's-Stafford Township EMS

Motion to adopt the consent agenda of February 11, 2020

Motion to adopt was made by Mr. Pfancook and seconded by Mr. Krier

RCV: All in favor-Dr. Guariglia, Mr. Krier except for Resolution 2020-116, Mr. Pfancook, Mr. Steadman, Mr. Williams, Mayor Myhre

Mr. Henken-absent

VOUCHER RESOLUTION

AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS IN THE AMOUNT OF \$12,828,223.72

Motion to adopt the voucher resolution was made by Mr. Krier and seconded by Mr. Pfancook

RCV: All in favor:-Dr. Guariglia, Mr. Krier, Mr. Pfancook, Mr. Steadman, Mr. Williams, Mayor Myhre

Mr. Henken-absent

GOVERNING BODY COMMENTS

Mayor Myhre-Mayor reported on the police activity for the month of January 2020. He read letters of appreciation from residents of Stafford commending Denise Neiss, and Officer McFarlane. He would also like to thank Officer Vincent and Dispatcher Timothy Cunningham. On January 24th the Great Kindness challenge was held at the Primary Learning Center. The challenge encourages children to do a special act of kindness. Robert Gaestel was interviewed by the Mayor for the Mayor's forum. Digital sign was dedicated at the Ocean Community Church. Mayor also wished all a very Happy Valentine's Day.

Councilman Williams-Reported on the Dial-a-ride for January, 2020. Looking to upgrade the camera system in the Council Meeting room. Green Team met on Feb 3, 2020 to discuss the actions documented for the Sustainable Jersey Program. Thanked Green Team & Kelly Mitch for efforts in moving actions forward.

Councilman Krier-Gave the Stafford Township Water and Sewer Report for January 2020. Treatment plants pumped over 47 million gallons of water. Completed 298 mark-outs, daily work orders, meter readings, repairs, service and maintenance on vehicles.

Councilman Pfancook-Reminded all residents to keep leaf pickups off the streets, pothole repair is ongoing and look for the new recycling signs being placed at various location in the Township.

Councilman Steadman-Building and Zoning report for January 2020. There were 170 construction permits issued. Inspections-986, and 63 zoning permits issued. Environmental Commission will be holding annual Arbor Day Celebration on April 24th. This year's theme is The Power of Pollinators-From Bees to Bats to Butterflies.

Councilman Guariglia-Stafford EMS answered 350 calls for the month of January. The squad has added 11 new members. The squad is also looking for auxiliary members.

PUBLIC COMMENT: 5 MINUTE LIMIT PER INDIVIDUAL
Mayor Myhre to opened public comment

Richie Gilchrist-Virginia Drive-Questioned the Jennings Road Intersection. Reported the Community Garden would be opening in a month. He also thanked the staff of Public Works for the help at the garden.

There being no further Mayor Myhre closed public comment

EXECUTIVE SESSION

**RESOLUTION OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING AN EXECUTIVE SESSION FOR PERSONNEL AND LEGAL MATTERS FOLLOWING
WITHIN THE ATTORNEY CLIENT PRIVLEDGE NO ACTION WILL BE TAKEN FOLLOWING
EXECUTIVE SESSION**

Motion to recess to Executive Session was made by Dr. Guariglia and seconded by Mr. Pfancook

All in favor: Aye

Motion to close Executive Session was made by Mr. Williams and seconded by Dr. Guariglia

All in favor: Aye

Time: **8:54 pm**

ADJOURNMENT:

Motion to adjourn was made by Mr. Williams and seconded by Mr. Pfancook

All in favor: Aye

TIME: **8:55 pm**