

**STAFFORD TOWNSHIP REORGANIZATIONAL MEETING MINUTES JANUARY 2, 2020**

Mayor Myhre calls the Stafford Township Council Meeting to order with the Salute to the Flag and the reading of the Open Public Meeting Statement. Time: 7:00 PM

**OPEN PUBLIC MEETING STATEMENT:** “THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT BY ADOPTION OF A RESOLUTION SETTING FORTH MEETING DATES FOR 2020. NOTIFICATION AND PUBLICATION OF THESE MEETINGS WERE GIVEN TO THREE LOCAL NEWSPAPERS AND POSTING OF SAME ON THE MUNICIPAL BULLETIN BOARD”.

**ROLL CALL:**

**Dr. Guariglia-present, Mr. Henken-present, Mr. Krier-present, Mr. Pfancook-present, Mr. Steadman-present, Mr. Williams-present, Mayor Myhre-present**

**ORDINANCES INTRODUCTION & FIRST READING**

**ORDINANCE 2020-01**

**AN ORDINANCE ALLOWING THE MUNICIPALITY IN PREPARING ITS 2020 BUDGET TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14 A**

Motion to adopt Ordinance 2020-01 on 1<sup>st</sup> reading was made by Mr. Pfancook and seconded by Mr. Williams

**RCV:** All in favor-Dr. Guariglia, Mr. Henken, Mr. Krier, Mr. Pfancook, Mr. Steadman, Mr. Williams, Mayor Myhre

**ORDINANCE 2020-02**

**ORDINANCE OF THE TOWNSHIP OF STAFFORD FIXING AND DETERMINING SALARIES AND WAGES OF CERTAIN EMPLOYEES AND OFFICIALS OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY FOR 2020**

Motion to adopt Ordinance 2020-02 on 1<sup>st</sup> reading was made by Mr. Krier and seconded by Mr. Steadman

**RCV:** All in favor-Dr. Guariglia, Mr. Henken, Mr. Krier, Mr. Pfancook, Mr. Steadman, Mr. Williams, Mayor Myhre

**PLEASE NOTE THE ABOVE ORDINANCES WILL BE SCHEDULED FOR PUBLIC COMMENT AT THE JANUARY 21, 2020 COUNCIL MEETING**

**RESOLUTIONS**

**RESOLUTION 2020-01**

**RESOLUTION OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING ROBERT E. HENKEN AS PRESIDENT OF COUNCIL**

Motion to adopt Resolution 2020-01 on 1<sup>st</sup> reading was made by Dr. Guariglia and seconded by Mr. Pfancook

**RCV:** All in favor-Dr. Guariglia, Mr. Henken, Mr. Krier, Mr. Pfancook, Mr. Steadman, Mr. Williams, Mayor Myhre

**CONSENT AGENDA**

**CONSENT AGENDA ITEMS ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED WITH A SINGLE MOTION. ANY ITEMS REQUIRING EXPENDITURE ARE SUPPORTED BY A “CERTIFICATION OF FUNDS” BY THE CHIEF FINANCIAL OFFICER. ANY ITEM REQUIRING DISCUSSION WILL BE REMOVED FROM THE CONSENT AGENDA. ALL CONSENT AGENDA ITEMS WILL BE REFLECTED IN FULL IN THE MINUTES.**

**RESOLUTION 2020-02**

**AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF STAFFORD TO DEPOSIT PUBLIC MONIES IN ANY BANK, SAVINGS AND LOAN OR TRUST COMPANY HAVING ITS PLACE OF BUSINESS IN THE STATE OF NEW JERSEY AND WHICH IS ORGANIZED UNDER THE LAWS OF THE UNITED STATES OR THE STATE OF NEW JERSEY**

**RESOLUTION 2020-03**

**APPOINTING DENNIS GALVIN OF DAVISON, EASTMAN, MUNOZ, LEDERMAN & PAONE, P.A. AS TOWNSHIP ATTORNEY FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-04**

**AUTHORIZING AND ADOPTING THE TEMPORARY BUDGET**

**RESOLUTION 2020-05**

**FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES, ASSESSMENTS OR OTHER MUNICIPAL LIENS OR CHARGES**

**RESOLUTION 2020-06**

**AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19**

**RESOLUTION 2020-07**

**AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MEGHAN BENNETT CLARK, ESQUIRE, OF GLUCKWALRATH, LLP, AS BOND COUNSEL FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-08**

**APPOINTING OWEN, LITTLE AND ASSOCIATES AS TOWNSHIP ENGINEER**

**RESOLUTION 2020-09**

**APPOINTING THE FIRM OF OWEN, LITTLE AND ASSOCIATES TO PERFORM INSPECTIONS OF IMPROVEMENTS INSTALLED BY DEVELOPERS IN THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-10**

**APPOINTING HENRY J. MANCINI AND ASSOCIATE FOR APPRAISAL SERVICES**

**RESOLUTION 2020-11**

**APPOINTING VAN CLEEF ENGINEERING ASSOCIATES, LLC AS TOWNSHIP PLANNER**

**RESOLUTION 2020-12**

**APPOINTING MORGAN ENGINEERING, LLC FOR TAX MAP MAINTENANCE**

**RESOLUTION 2020-13**

**DESIGNATING THE TOWNSHIP PURCHASING AGENT, NICOLA REID, AS THE TOWNSHIP'S PUBLIC AGENCY COMPLIANCE OFFICER**

**RESOLUTION 2020-14**

**APPOINTING HOLMAN FRENIA & ALLISON FOR AUDITING SERVICES**

**RESOLUTION 2020-15**

**APPOINTING CONNOR STRONG AND BUCKELEW AS EMPLOYEE HEALTH BENEFITS PROGRAM CONSULTANT**

**RESOLUTION 2020-16**

**APPOINTING INTERSTATE MOBILE CARE AS EMPLOYEE HEALTH PEOSHA COMPLIANCE**

**RESOLUTION 2020-17**

**APPOINTING THE FIRM OF CITTA, HOLZAPFEL AND ZABARSKY AS MUNICIPAL COURT PROSECUTOR**

**RESOLUTION 2020-18**

**APPOINTING BONNIE PETERSON AS CONFLICT MUNICIPAL PROSECUTOR**

**RESOLUTION 2020-19**

**APPOINTING RUMPF LAW AS PUBLIC DEFENDER FOR STAFFORD MUNICIPAL COURT**

**RESOLUTION 2020-20**

**APPOINTING BRIAN J DISTEFANO AS CONFLICT PUBLIC DEFENDER FOR STAFFORD MUNICIPAL COURT**

**RESOLUTION 2020-21**

**APPOINTING PEPE WINTRODE AS CONFLICT PUBLIC DEFENDER FOR STAFFORD MUNICIPAL COURT**

**RESOLUTION 2020-22**

**APPOINTING PHOENIX ADVISORS LLC AS FINANCIAL ADVISOR FOR STAFFORD TOWNSHIP**

**RESOLUTION 2020-23**

**APPOINTING T & M ASSOCIATES, MASER CONSULTING, P.A., VAN CLEEF ENGINEERING, REMINGTON & VERNICK, OWEN LITTLE AND ASSOCIATES, INC. AND MORGAN ENGINEERING LLC AS SPECIAL PROJECT ENGINEERS**

**RESOLUTION 2020-24**

**APPOINTING COMMUNITY GRANTS, PLANNING & HOUSING (CGP&H) AS STAFFORD TOWNSHIP'S AFFORDABLE HOUSING CONSULTANT FOR PERRY'S LAKE DEVELOPMENT, PINE CREST VILLAGE, STAFFORD PARK APARTMENTS, STAFFORD MEWS, AND ANY AFFORDABLE HOUSING PROJECTS DESIGNATED BY STAFFORD TOWNSHIP AND ASSIGNED TO CGP&H FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-25**

**AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE STAFFORD TOWNSHIP MUNICIPAL ALLIANCE GRANT FOR THE FISCAL YEAR 2021**

**RESOLUTION 2020-26**

**APPOINTING URGENT CARE GROUP AS TOWNSHIP PHYSICIAN SERVICES**

**RESOLUTION 2020-27**

**APPOINTING HACKENSACK MERIDIAN AS TOWNSHIP PHYSICIAN SERVICES**

**RESOLUTION 2020-28**

**APPOINTING STAFFORD VETERINARY FOR TOWNSHIP VETERINARY SERVICES**

**RESOLUTION 2020-29**

**AWARDING A CONTRACT TO JERSEY SHORE VETERINARY EMERGENCY SERVICE FOR EMERGENCY SERVICES AFTER HOURS AND ON WEEKENDS AND AWARDING CONTRACTS TO OCEAN ACRES VETERINARY OFFICE LLC, AND RED BANK VETERINARY HOSPITAL OF LINWOOD FOR ALTERNATE EMERGENCY SERVICES AFTER HOURS AND ON WEEKENDS**

**RESOLUTION 2020-30**

**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE OF NEW JERSEY CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 401A:11-12a**

**RESOLUTION 2020-31**

**AUTHORIZING THE 2020 CASH MANAGEMENT PLAN**

**RESOLUTION 2020-32**

**APPOINTING MEMBERS TO THE HISTORIC PRESERVATION COMMISSION**

**RESOLUTION 2020-33**

**APPOINTMENT MEMBERS TO THE PLANNING BOARD**

**RESOLUTION 2020-34**

**APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT**

**RESOLUTION 2020-35**

**APPOINTING MEMBERS TO THE VARIOUS BOARDS AND COMMISSIONS FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-36**

**AUTHORIZING THE TAX ASSESSOR AS AGENT IN FILING PETITION OF APPEALS AND ROLL-BACK COMPLAINT FORMS**

**RESOLUTION 2020-37**

**AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE ENVIRONMENTAL COMMISSION**

**RESOLUTION 2020-38**

**AUTHORIZING A CONTRACT WITH TAYLOR DESIGN AS THE LANDSCAPE ARCHITECT FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-39**

**APPOINTING CHRISTOPHER DASTI, ESQUIRE AS CONFLICT TOWNSHIP ATTORNEY**

**RESOLUTION 2020-40**

**APPOINTING CLEARY, GIACOBBE, ALFIERI & JACOBS LLC AS CONFLICT TOWNSHIP ATTORNEY**

**RESOLUTION 2020-41**

**APPOINTING CLEARY, GIACOBBE, ALFIERI & JACOBS LLC AS LABOR COUNSEL FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-42**

**AWARDING A CONTRACT TO MID-STATE ABSTRACT COMPANY FOR TITLE WORK FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-43**

**AUTHORIZING A CONTRACT WITH THE ALAIMO GROUP FOR ARCHITECTURAL AND CONSTRUCTION ADMINISTRATION SERVICES**

**RESOLUTION 2020-44**

**AWARDING A CONTRACT FOR THE PURCHASE AND DELIVERY OF PRINTED FINANCIAL AND LICENSE MATERIALS TO MGL FORMS-SYSTEMS, LLC**

**RESOLUTION 2020-45**

**AUTHORIZING THE EXECUTION OF AN INTERLOCAL GOVERNMENT SERVICES AGREEMENT WITH THE "OCEAN COUNTY BOARD OF HEALTH FOR ANIMAL FACILITY SERVICES"**

**RESOLUTION 2020-46**

**AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT ENTITLED "OCEAN COUNTY RECYCLING CENTER USE AND REVENUE SHARING AGREEMENT" WITH THE COUNTY OF OCEAN SOLID WASTE MANAGEMENT**

**RESOLUTION 2020-47**

**APPOINTING CONCORD ENGINEERING GROUP AS THE STAFFORD TOWNSHIP COOPERATIVE PRICING SYSTEM ENERGY CONSULTANT**

**RESOLUTION 2020-48**

**APPOINTING MAYOR GREGORY E. MYHRE AS THE TOWNSHIP'S REPRESENTATIVE AND THE TOWNSHIP ADMINISTRATOR AS AN ALTERNATE REPRESENTATIVE TO THE OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND**

**RESOLUTION 2020-49**

**AUTHORIZING THE APPOINTMENT OF MATTHEW VON DER HAYDEN AS CRS COORDINATOR FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-50**

**AUTHORIZING THE APPOINTMENT OF MATTHEW VON DER HAYDEN AS THE TOWNSHIP REPRESENTATIVE TO THE OCEAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE**

**RESOLUTION 2020-51**

**AUTHORIZING AND DESIGNATING MAYOR GREGORY E. MYHRE AS THE TOWNSHIP REPRESENTATIVE FOR THE PINELANDS MUNICIPAL COUNCIL AND ADMINISTRATOR MATTHEW VON DER HAYDEN AS ALTERNATE**

**RESOLUTION 2020-52**

**DESIGNATING THE TOWNSHIP ADMINISTRATOR AS THE MAYOR AND TOWNSHIP COUNCIL'S DESIGNEE TO HEAR AND DECIDE GRIEVANCES FOR ALL THE TOWNSHIP COLLECTIVE BARGAINING UNITS FOR THE CALENDAR YEAR 2020**

**RESOLUTION 2020-53**

**AUTHORIZING AND APPROVING A TWELVE-MONTH CONSECUTIVE CONTRACT FOR POST-CLOSURE ENVIRONMENTAL MONITORING AND INSPECTION SERVICES FOR THE STAFFORD TOWNSHIP LANDFILL (2020) TO CORNERSTONE ENVIRONMENTAL GROUP, LLC.**

**RESOLUTION 2020-54**

**AUTHORIZING AND APPROVING AN AGREEMENT WITH PREFERRED BEHAVIOR HEALTH GROUP**

**RESOLUTION 2020-55**

**AUTHORIZING AND APPROVING AN AGREEMENT WITH BENECARD PRESCRIPTION DRUG MANAGEMENT SERVICES**

**RESOLUTION 2020-56**

**DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE TOWNSHIP OF STAFFORD FOR THE CALENDAR YEAR 2020**

**RESOLUTION 2020-57**

**ACCEPTING THE RETIREMENT OF ALAN WILKINS**

**RESOLUTION 2020-58**

**APPROVING AND AUTHORIZING CERTAIN PERSONNEL ACTIONS**

**RESOLUTION 2020-59**

**AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE POSTED BY WAWA, INC. FOR SITE IMPROVEMENTS**

**RESOLUTION 2020-60**

**AUTHORIZING A CONTRACT WITH MORGAN ENGINEERING LLC AS THE CONFLICT LANDSCAPE ENGINEER FOR THE TOWNSHIP OF STAFFORD**

**RESOLUTION 2020-61**

**APPOINTING JEAN L. CIPRIANI, ESQUIRE OF ROTHSTEIN, MANDELL, STROHM, HALM & CIPRIANI AS CONFLICT TOWNSHIP ATTORNEY**

**RESOLUTION 2020-62**

**APPOINTING JERRY DASTI, ESQUIRE OF DASTI, MURPHY, MCGUCKIN, ULAKY, KOUTSOURIS & CONNORS AS CONFLICT TOWNSHIP ATTORNEY**

**WATER/SEWER RESOLUTIONS**

**W/S RESOLUTION 2020-01**

**AUTHORIZING ADMINISTRATOR MATTHEW VON DER HAYDEN AS THE DIRECTOR OF THE WATER AND SEWER DEPARTMENT**

**W/S RESOLUTION 2020-02**

**APPOINTING REMINGTON AND VERNICK ENGINEERS AS CONSULTING ENGINEER FOR THE WATER AND SEWER DEPARTMENT**

**W/S RESOLUTION 2020-03**

**APPOINTING VAN CLEEF ENGINEERING AS SUPPLEMENT ENGINEER FOR THE WATER AND SEWER DEPARTMENT**

**W/S RESOLUTION 2020-04**

**APPOINTING COMPLETE CONTROL SERVICES AS THE WATER CONTROL SPECIALIST FOR THE TOWNSHIP**

**W/S RESOLUTION 2020-05**

**AUTHORIZING CANCELLATION OF CERTAIN WATER OR SEWER WITH DELINQUENT AND CREDIT BALANCES UNDER \$10.00**

**W/S RESOLUTION 2020-06**

**APPOINTING JERRY DASTI ESQUIRE OF DASTI, MURPHY MCGUCKIN, ULAKY, KOUTSOURIS & CONNORS AS ATTORNEY FOR THE WATER/SEWER UTILITY DEPARTMENT**

**Motion to adopt the reorganizational consent agenda of January 2, 2020**

Motion to adopt was made by Mr. Krier and seconded by Dr. Guariglia

RCV: All in favor-Dr. Guariglia, Mr. Henken, Mr. Krier, Mr. Steadman, Mayor Myhre

Mr. Pfancook and Mr. Williams-no on Resolution 2020-03

**AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS IN THE AMOUNT OF \$ 1,324,091.01**

Motion to pay the bills was made by Mr. Krier and seconded by Dr. Guariglia

RCV: All in favor-Dr. Guariglia, Mr. Henken, Mr. Krier, Mr. Pfancook, Mr. Steadman, Mr. Williams, Mayor Myhre

**GOVERNING BODY COMMENTS**

**Mayor Myhre**-Mayor welcomed all to Stafford Township's 2020 reorganizational meeting. He wished all a very Happy New Year and is looking forward to this New Year.

**Councilman Krier**-Mr. Krier wished all a Happy New Year and will have a report at the next meeting.

**Councilman Steadman**- Mr. Steadman wished all a Happy New Year and is looking forward to working with everyone as we progress into the New Year.

**Councilman Guariglia**-Wished all a Happy New Year and congratulated the new Stafford EMS Chief Michael Essig Jr.

**Councilman Williams**-Wished all a Happy New Year and gave an updated report on the Green Team.

**Councilman Henken**-Mr. Henken wished all a Happy New Year and is looking forward to a prosperous New Year.

**Councilman Pfancook**-Mr. Pfancook is looking forward to 2020 and hopes it will be better than last year.

**PUBLIC COMMENT: 5 MINUTE LIMIT PER INDIVIDUAL**

**Mayor Myhre opened public comment**

**There being none Mayor Myhre closed public comment**

**ADJOURNMENT:**

Motion to adjourn was made by Mr. Pfancook and seconded by Mr. Williams

All in favor: AYE

TIME: 7:17 PM

Respectfully submitted

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Linda A. Martin, RMC  
Stafford Township Municipal Clerk

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Mayor Gregory E. Myhre